COUNTY GOVERNMENT OF KIRINYAGA

KIRINYAGA COUNTY TRANSITION IMPLEMENTATION PLAN

MAY 2014

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FOREWARD

The County Government of Kirinyaga began to discharge its mandate as a county government in the last financial year of 2013/14. The year was mostly characterized by creating structures to run the different organs and departments in the county. Being the first year of the existence of county governments in Kenya, there were some transition challenges and delays in devolving the functions. Due to this, some key departments that required funding were either omitted or underfunded as well as other cost centers being allocated funds they were unable to spend during the last financial year**.**

This first CTIP Presents the plans for setting up and implementing functions, staff and structures to guide the transition period as provided for in the constitution. It is also from this CTIP that quarterly progress reports will be made on dates agreed with the Transition Authority and the Commission for the Implementation of the Constitution. The first of such progress reports expected should cover January- May 2014 and should reach CIC and TA by 15thJune 2014. Subsequent reports should be on succeeding quarters, that is, June - August, 2014 to reach CIC and TA by the 15th of September 2014; September - November 2014, to reach CIC and TA by the 15th of December, 2014, and so on. TA and CIC shall use these reports to meet their statutory requirements under Section 16 of the TDGA act and other laws.

This being the first plan, it is expected that in future, within the transition period, as more functions are devolved, further items will be added to the plan, and the initial plan revised. Thus it should not be seen that this is the rigid final transition plan, there is still room for additions as necessary county legislations and guidelines come into place.

As it will be seen from the content of this plan, this transition plan will be frictionless when the County Assembly and County Executive Work in tandem. This frictionless cooperation between the two arms of Kirinyaga County Government is currently at its best and hopefully it will remain so.

This plan being a statutory requirement under the Transition to Devolved Government Act, enough financial resources will be channeled into the subsequent preparation of quarterly Progress Reports to ensure timely submission to the TA, CIC, with copies to the Summit and Council of Governors.

Lastly, greater emphasis will be put on development of regulations and policy framework to ensure the County Treasury work as required in the constitution of Kenya and the Public Finance Management Act. The nature of these regulations is well spelt out Section 8 of this Plan. In addition, strong emphasis will be laid on development of Kirinyaga County Monitoring and Evaluation System, and the legislation thereon, to ensure tracking of inputs, outputs and outcomes. To achieve this, the economic department will be strengthened and officers capacity build to ensure each expenditure has a target output.

Hon. Murimi Murage,

CEC Member Finance, Economic Planning, Marketing & ICT

ACKNOWLEDGEMENT

A lot of individual effort has been dedicated to the timely preparation of this CTIP, personal effort without which, actualization of this plan would not have been possible. Thus due gratitude is given where it is due.

Special gratitude to CTIP preparation coordinating team that worked tirelessly throughout the weekend to ensure that Kirinyaga County has a CTIP. These officers include Newtone M Orondoh, Njuguna Paul, Mburu S. Ndungu, Albert Magondu, Anne Mirungu (Both from Economic Planning Department), Kamau I. Anthony (Human Resource), Anne Kathambi (County Treasury-accounts), Kago Samuel (County Assembly).

Special thanks likewise go to the invisible hands of various county officials who worked behind the scenes to ensure success of the preparation of this CTIP. While it is not possible to list all of them, we nevertheless single out the Clerk, County Assembly of Kirinyaga and Zephania Kiongo, Chief Finance Officer and head of treasury, accounts.

To these officers and all others not individually mentioned who took part in this exercise, you remain a credit to this county

Peter K. Gachathi

Ag. County Secretary

1.0 COUNTY BACKGROUND

Kirinyaga County is one of the 47 counties in Kenya and is located between latitudes $0^0 1'$ and 0^0 40^0 South and longitudes 37^0 and 38^0 East. The county borders Nyeri County to the North West, Murang'a County to the West and Embu County to the East and South. It covers an area of 1,478.1 square kilometers. The county lies between 1,158 metres and 5,380 metres above sea level in the South and at the Peak of Mt. Kenya respectively. Mt. Kenya which lies on the northern side greatly influences the landscape of the county as well as other topographical features.

The mountain area is characterized by prominent features from the peak, hanging and V-shaped valleys. The snow melting from the mountain forms the water tower for the rivers that drain in the county and other areas that lie south and west of the county. The Snow flows in natural streams that form a radial drainage system and drop to rivers with large water volumes downstream.

The county can be divided into three ecological zones; the lowland areas that fall between 1,158 metres to 2,000 metres above sea level, the midland areas that lie between 2,000 metres to 3,400 metres above sea level and the highland comprising areas of falling between 3,400 metres to 5,380 metres above sea level. The lowland area is characterised by gentle rolling plains that cover most of Mwea constituency. The midland area includes Ndia, Gichugu and Kirinyaga Central constituencies. The highland area covers the upper areas of Ndia, Gichugu and Central constituencies and the whole of the mountain area.

The county has four constituencies (namely Mwea, Ndia, Kirinyaga Central and Gichugu. Mwea), and twenty county assembly wards. From the Kenya Population and Housing Census 2009 report, the population of the county stood at 528,054 persons with an annual growth rate of 1.5 percent. The population is projected to be 552,359 in 2012 and 595, 379 in 2017. The population density for the County was 488 people per Km^2 in 2012 but expected to increase to 524 people per Km^2 in 2017.

Agriculture is the most important activity in the county with 87 percent of the total population deriving their livelihood from the sector and accounting for 72 percent of household income. Main crops include rice which is grown in paddies in the lower zones and tea which is grown in the upper parts of the county. Coffee is also a major crop grown in the upper and middle zones. Other major crops grown include bananas, tomatoes, beans, mangoes, maize and other horticultural crops. The main livestock bred in the county include indeginous chicke, layers, broilers, cattle, goats, sheep, bees, rabbits and fish.

The county has six major rivers namely; Sagana, Nyamindi, Rupingazi, Thiba, Rwamuthambi and Ragati, all of which drain into the Tana River. These rivers are the principal source of water in the county. The water from these rivers has been harnessed through canals to support irrigation at the lower zones of the county especially in Mwea. The rivers are also important sources of domestic water through various water supply schemes. The water resources, if optimally harnessed, can boost agricultural production in the county and contribute to sustained economic development and poverty reduction. The geology of the county consists of volcanic rocks, which influence formation of magnificent natural features such as "God's bridge" along Nyamindi River, and the seven spectacular water falls within the county.

The county has a tropical climate and an equatorial rainfall pattern. The climatic condition is influenced by the county position along the equator and its position on the windward side of Mt Kenya. The county has two rainy seasons, the long rains which average 2,146 mm and occur between the months of March to May and the short rains which average 1,212 mm and occur between the months of October to November. The amount of rainfall declines from the high altitude slopes of Mt. Kenya towards the Semi-arid zones in the eastern part of Mwea constituency. The temperature ranges from a mean of 8.1^0C in the upper zones to 30.3^0C in the lower zones during the hot season.

The total labour force in the county currently stands at 338,229 persons comprising of 167,676 male and 170,554 female, this comprises 61.5 percent of the total population. The number of people employed by agriculture stands at 193,257 and those in rural self employment are while those in wage employment are 22,828. The urban self employed are 39,365. The number of unemployed people in the county stands at 67,003 persons with 32,951 being male and 34,052

being female, this represents 19.8 percent of the total labour force who are mostly youth. The number of unemployed people in the county stands at 67,003 persons with 32,951 being male and 34,052 being female, this represents 19.8 percent of the total labour force who are mostly youth.

2.0 INTRODUCTION ON CTIP

The preparation of the County Transition Implementation Plan is guided by the statutory obligations under the section 16 of the Transition to Devolved Government (TDG) Act 2012 that obligates Counties to submit, to the Transition Authority and the Commission for the Implementation of the Constitution, a transition plan and progress reports within a period specified by the Commission for the Implementation of the Constitution, with copies to County Government Coordinating Summit and the Council of County Governors.

The preparation of Kirinyaga County Transition Implementation Plan has been guided by the guidelines issued by the Transition Authority and the Commission for the Implementation of the Constitution. This plan will form the basis for the preparation of Quarterly Progress Reports. As agreed, Subsequent progress reports will be on succeeding quarters, that is, June - August, 2014 to reach CIC and TA by the 15th of September 2014; September - November 2014, to reach CIC and TA by the 15th of December, 2014, and so on. TA and CIC shall use these reports to meet their statutory requirements under Section 16 of the TDG act and other laws.

The outline of this Plan is as follows; Section 1 gives brief information about Kirinyaga County on its location, physical features and demographic statistics. Section 2 is concerned with the legal framework for preparation of the CTIP, while section 3 deals with plans for enactment of various Legislations to facilitate implementation of functions taken up by Kirinyaga County. Section 4 and 5 are about preparations of others County Plans and Framework for Service Delivery in the County, respectively. These County Plans include, County Integrated Development Plan, County Transition Implementation Plan, Sectoral Plans, County Spatial Plans, County Development Plan, Cities and Urban Plan e. t. c.

Section 6 deals with Capacity Building and Assessment Plans while section 7 is about infrastructure and systems. Section 8 and 9 are concerned with Financial Management Systems and plans for County Assembly role for Legislative, Oversight & Representation respectively. Section 10 is concerned with plan for inter-governmental relation framework in the county,

among counties and with the national government. Chapters 11 and 12 deal with establishment of regulations and laws for public participation in governance and service delivery at the county level and petition to County Assembly plus Civic Education programmes in the County.

This CTIP will ensure proper frameworks for total decentralization of structures, staff and functions as required by the constitution.

3.0 LEGISLATION TO FACILITATE IMPLEMENTATION OF FUNCTIONS TAKEN UP

Section 23 (2) of the Transition to Devolved Government Act,2012 provides that after the initial transfer of functions every county government shall make a request in the prescribed manner to the Authority for transfer of other functions in accordance with section 15 of the Sixth Schedule to the Constitution. Kirinyaga County made requests and received the transfer of functions as detailed in the table below. The table also shows the required policies, laws and regulations that have been developed or are in the process of being developed to facilitate implementation of functions as well as the staus.

Devolved Functions	Legislation to be developed	Action by	Current status
Agriculture			
Livestock sale yards	Kirinyaga county livestock sales yard bill, 2014	CEC Agriculure/CA	Forwarded to CA
County abattoirs/slaughter house services	Kirinyaga county abattoirs bill, 2014	CEC Agriculure/CA	Forwarded to CA
Crop and animal husbandry	Kirinyaga County Kamweti Agricultural Training Centre bill, 2014 Kirinyaga County agriculture committees and boards bill, 2014 Kirinyaga county agriculture mechanization services, 2014	CEC Agriculure/CA	Forwarded to CA
Plant and animal disease control; and fisheries	Kirinyaga County Animal Health Bill, 2014 Kirinyaga County Plant Health Bill, 2014	CEC Agriculure/CA	Forwarded to CA
County Health Services			
County health facilities			
Ambulance services			
Promotion of primary health care			
Cemeteries, Funeral Parlors/ Mortuary services and Crematoria Services			
Refuse removal, refuse dumps and solid waste disposal			
Veterinary services (excluding regulation of the profession)			
Control of air pollution, noise pollution, other public nuisances and outdoor advertising	Kirinyaga County outdoor advertising bill Kirinyaga County public nuisances bill	CEC Trade & Cooperatives/CA CEC Trade & Cooperatives/CA	Being drafted Being drafted
Cultural services, public entertainment and public amenities but limited to:			

Devolved Functions	Legislation to be developed	Action by	Current status
Betting services			
Liquor licensing	Kirinyaga County alcoholic control act 2014	CEC culture & social services/CA	Passed and assented to
Video shows and hiring			
Sports and cultural activities and facilities	Kirinyaga County culture bill	CEC culture & social services/CA	Being drafted
County parks, beaches and recreation facilities			
Racing			
Cinemas			
libraries			
museums			
County Transport:			
Access roads			
Street lighting			
Traffic and parking			
County roads			
Public road transport	Kirinyaga County transport bill	CEC Transport/CA	Being drafted
Animal control and Welfare			
licensing of dogs;			
facilities for the accommodation, care and burial of animals			
Fair trading practices			
Trade development and regulation			
Markets	Kirinyaga County trade markets bill,2014	CEC Trade & Cooperatives/CA	Being drafted
Trade licensing (Excluding regulation of professionals)			
Local tourism			
Fair trading practices			
Cooperative societies			
County planning and development			
Land survey and mapping	Spatial plan, urban areas and town zoning plan	CEC physical planning	
housing	Kirinyaga County public amenities bill	CEC physical planning	Being drafted
County economic planning	M&E Framework	CEC Finance	Being drafted
statistics			
Boundaries and fencing			
Electricity and gas reticulation and energy regulation			
Education			
Pre-primary education, home-craft centre and childcare facilities	ECD policy		
Village polytechnics			
Implementation of specific national government policies on natural resources and environment:-conservation			
Protection of water springs			

Devolved Functions	Legislation to be developed	Action by	Current status
Protection of wells and dams			
Soil and water conservation			
forestry			
County public works and services, including			
Storm water management systems in built-up areas	Kirinyaga County public works bill	CEC Transport & public works/CA	Being drafted
Water and sanitation services		CEC Transport & public works/CA	Being drafted
Fire fighting services and disaster management	Kirinyaga County disaster management bill Kirinyaga County fire and rescue services bill	CEC Transport & public works/CA	Being drafted
Control of drugs and pornography			
Ensuring and coordinating the participation of communities and locations in governance at the local level and assisting communities and locations to develop the administrative capacity for the effective exercise of the functions and powers and participation in governance at the local level.	Kirinyaga County public participation bill	CEC Finance/ CA	Being drafted

4.0 COUNTY PLANS

Kirinyaga County has made significant progress in development of various plans required to be formulated under the Constitution, Transition to Devolved Government Act 2012 and the Public Finance Management Act 2012. These plans, as it shall be detailed below, are at various stages of inception and progress. Some are at the County Assembly awaiting approval, while some have been budgeted for development in the 2014-2015 financial year.

County Transition Implementation Plan

Preparation of this CTIP is spear-headed by the CEC Finance and Economic Planning in conjunction with Clerk, County Assembly. This document is duly expected to be submitted to TA and CIC by the agreed deadline of 15th of May 2014, with progress reports submitted, provided that The first report should cover January- May 2014 and should reach CIC and TA by 15thJune 2014. Subsequent reports should be on succeeding quarters, that is, June - August, 2014 to reach CIC and TA by the 15thof September 2014; September - November 2014, to reach CIC and TA by the 15th of December, 2014, and so on.

County Integrated Development Plan

The CIDP has already been prepared and subjected to stakeholders' validation process. Currently the plan was approved by County Assembly in Q4 of 2013-2014 financial year. Preparation of the CIDP was directed by CEC Finance and Planning, who was in charge of the preparation process, the Speaker, Leader of Majority (head of house business committee) and Clerk county assembly, who spear-headed the validation and approval process at the County Assembly.

Having been approved by CA, it is expected that this vital document will form the basis of development in the County in the next 5 years

County Sectoral Plans

Preparation of sectoral plans in Kirinyaga County is yet to keep off although this exercise is planned for 2014-2015 financial year. It is expected that by the end of Q4 of the next financial

year, these plans will be in place for each of the sector. The process of preparation of these plans will be spear-headed by the respective Chief Officers under whose dockets the respective sectors lie. These sectoral plans will cover a period of 10 years, reviewed after every 5 years and updated annually, as provided in the County Government Act 2012.

County Spatial Plan

Preparation of County Spatial Plan is planned for the next financial year, where a budget of Kshs 47 Million has been set aside for the exercise. This ten year county GIS based database system spatial plan for each county shall be a component part of the county integrated development plan. Due to huge amount of work expected and professional services required, it is expected that Expression of Interest will be issued, and firms procured to provide some of the services. Thus by Q4 of 2014-2015, it is expected that this spatial plan for Kirinyaga County will be in place. Preparation of this plan will be cross cutting different county departments, with CEC Finance and Planning, CEC Physical planning, Lands and Housing expected to oversee the preparation of this Plan.

Cities and Urban Area Plans

In Kirinyaga County, Kshs 47 million has been factored in the 2014-2015 budget to finance preparation of Town Zoning and Development Plans for all the major urban areas in the county. 4 towns and urban areas are planned for this exercise, namely Kerugoya, Kutus, Wanguru and Kagio. Thus it is expected that by end of Q4 of 2014-2015 financial year, these plans will be in place, and will be subject to review after every 5 years

The process of preparation of these plans will be spear-headed by the CEC Finance/Planning and CEC Physical planning, Lands and housing

County Development Plan

This is an annual plan that is a statutory requirement under the Public Finance Management Act 2012. The act requires the County Executive Committee member responsible for planning to prepare the development plan not later than the 1st September in each year, and submit the development plan to the county assembly for its approval, and send a copy to the Commission on

Revenue Allocation and the National Treasury. This plan will be prepared in the first quarter of each financial year.

5.0 FRAMEWORK FOR SERVICE DELIVERY

Trade development (Marketing, Trade licensing, regulation, fair trading practices, cooperative societies), **economic planning and Budgeting** (Development planning and county statistics and County Budgeting) and **Local Tourism.** Under these functions the following departments have been established Department of trade weights and measures, Marketing Department, Economic planning Department, Statistics Department, Tourism Department and cooperative development department, The office of the director Tourism trade industry and enterprise development, Budgeting and cooperative development have been created and filled, the office of the director of economic planning and the office of the chief officer economic planning and marketing, to be filled in the 1st quarter of financial year 2014/2015.

County Health Services: The devolved specific functions are; all county health facilities and pharmacies, Ambulance services, promotion of primary health care, licensing and control of undertakings that sell food to the public, refuse removal, refuse dumps and solid waste disposal. Offices created are The County Director of Health which was established and filled in fourth quarter of financial year 2013/2014.

Agriculture; The specific functions that have been devolved are livestock sale yards; county abattoirs/slaughter house services, crop and animal husbandry, plant and animal disease control; and fisheries, veterinary services (excluding regulation of the profession); the following departments, agriculture, livestock, veterinary and fisheries. **Animal control and Welfare:** licensing of dogs and facilities for the accommodation, care and burial of animals. The offices that have been established and filled are the office of the Director of Agriculture and the office of the Director of livestock, veterinary and fisheries during the second quarter of 2013/14 financial year.

Implementation of specific national government policies on natural resources and environment the specific functions that have been devolved are; conservation and protection of water springs, protection of wells and dams, soil and water conservation and forestry. The

departments of environment, water, and department of natural resources have been established. The office of the director of water services has already been created and expected to be filled in the first quarter of financial year 2014/2015.

Land survey, mapping, **boundaries, fencing**, **housing, electricity, gas reticulation and energy regulation.** The departments under this function are lands, physical planning and housing**. T**he offices established are the office of the director of lands, physical planning and housing, and the office of chief officer lands, physical planning and housing are to be filled in the first quarter of the financial year 2014/2015.

Public works functions; storm water management systems in built-up areas and Water and sanitation services **County Transport function**: access roads, street lighting, traffic and parking, County roads, public road transport. the departments include transport and infrastructure, and public works. The office to be established is the office of the director of transport and infrastructure which is expected to be in place in the first quarter of the financial year2014/2015.

Cultural services, public entertainment and public amenities: the specific functions include liquor licensing, video shows and hiring, sports and cultural activities and facilities, county parks, and recreation facilities and libraries and Control of drugs and pornography. The departments under this function include (culture, social services, children and gender)and youth and sport development. The office created is the office of the director of youth, culture, social services and gender to be staffed first quarter of the financial year 2014/2015.

Education and public service function: under this function the departments that have been established are the department of education, department of vocational education and training and county public service board and human resource department. The offices that have been established are the office of the director of education, director of vocational education and training and county public service board. The office of the director of human resource is expected to be established in the second quarter of financial year 2014/2015.

Other offices that have been established by the county public service board includes the office of chief officer legal security and Diaspora relation, the office of the sub county administrator and director of Governor's press service.

Departmental Organization Structures

All departments that are created will be expected to forward their comprehensive departmental organization structures together with their optimal staffing levels for efficient service delivery to the county public service for review and approval within the first quarter of financial year 2014/2015.

Staffing Levels

The county public service board conducted the HR audit and the data is been processed, from the analysis of this data existing gaps in terms of staffing level in various cadres will be identified and make recommendations on how to fill the gaps through deployment, redeployment and recruitments were applicable.

The head count analysis and recommendations are expected to be through in the fourth quarter of this financial year and the implementation to be done in the first quarter of the financial year 2014/2015.

Documentation of Key Elements For Service Delivery

The description and documentation of the key elements of modalities and systems to be applied in the service delivery includes:

Performance contraction: the chief officers will be expected to sign performance contact with respective county executive members based on the department plans which are expected to be derived from the county strategic plan. The other cadre of the county public service will sign performance contracts with the Chief Officers.

Performance appraisal: All the county staff will be required to develop their individual work plans derived from their respective departmental plan and in agreement with their supervisors set the goals/targets they intend to achieve during the appraisal period 2014/2015.

Customer satisfaction survey: periodic customer satisfaction survey will be conducted to get the feedback from the clients/customer on our service delivery.

Public participation: This provides the member of the public a forum in which they are expected to give a feedback on service delivery and give their views on how to improve on service delivery.

Quality management system (QMS)ISO certification: the county is committed to put in place quality management system (QMS) to improve on service delivery.

Service charter: all departments will be required to develop service charter indicating what services they offer and how they offer them and what is required of the customer for efficient service delivery.

6.0 CAPACITY BUILDING

4.1 Plan for Capacity Assessment

The County has embarked on a human resource audit exercise to establish its human capital in terms of staffing levels in various cadres and also skills and competences with the aim of identify existing gaps, from which deployment, redeployment and recruitment where possible to achieve the optimal staffing level. Capacity building programmes will be developed to enhance staff skills and competences. Human resourced data was collected in the month of April 2014 and is been processed an exercise which is expected to be finished by the end of June 2014. The County Secretary in conjunction with the County Public Service Board will spear-head the completion of this exercise.

4.2 Plan for Capacity Building

Upon completion of human resource data processing and having identified the existing gaps in skills and competences, appropriate capacity building programmes (CBP) will be developed in the next financial year 2014/2015 in the months August/September, as fund for capacity building is factored in the budget. It is expected that each department will roll-out its own training programme, since different departments have different skill gaps. Thus the process of capacity building will be a rolling exercise that will cover the entire transition period.

The national government has continued to provide capacity building programmes developed by government training institutes (GTIs)to the devolved staff and has extended the same to the counties especially on devolution and financial management eg integrated personal payroll data (IPPD), financial management information system (IFMIS), and budgeting, Also it allowed counties to use it training facilities for capacity building. The county training advisory committee (CTAC), which will be mandated to formulate and implement training policies and procedures and also coordinate all training matters in the county. The committee is expected to be in place in first quarter of 2014/2015 financial year.

7.0 INFRASTRUCTURE AND SYSTEMS

The county government has established different offices such as the office of the Governor and his deputy and County Executive Committee Members based at rental office space at Kutus. The directors of different departments are housed at the Former District headquarters complex in Kerugoya. Plans are underway to construct the County Headquarters at Kutus where 5 Acres of land has already been identified and procurement for contractors in the 2015/16 financial year is planned . Road network infrastructure plans have been undertaken where the county has purchased two lorries, two graders and three vehicles. There has also been rehabilitation of Kerugoya Market and other markets are work in progress.

Likewise, the County government of Kirinyaga plans to undertake performance appraisal, Quality Management System, a comprehensive asset inventory and asset management system by the second quarter of 2014/15 financial year.

The county public service board was established in the second quarter of 2013/14 financial year and has undertaken staff audit in the third quarter of 2013/14 financial year. Plans are also underway to identify human resource gaps for further necessary action and are expected to be completed during the second quarter of 2014/15 financial year.

The procurement and disposal framework was completed in the first quarter of 2013/14 financial year and the tender opening committee, tender evaluation committee, negotiation committee and inspection and acceptance committee have all been established and operational.

Monitoring and evaluation framework and system has been proposed for implementation effective July 2014, this is a powerful public management tool that can be used to help policymakers and decision-makers track progress and demonstrate the impact of a given project, program, or policy and therefore there is need to develop harmonized standards to guide appraisals, planning, monitoring and evaluation of projects; there is a need to develop a centralised project information system whose output shall be annual and quarterly project implementation progress reports.An M&E Policy will give guidelines on reporting at the County. All sectors need to embrace M&E culture for us to realize the aspirations of devolution, this will enable us put development on track and offer opportunity of undertaking corrective measures

during implementation of County government Programmes and projects track Implementation and Compliance that will Focus on (Input and Output) i.e. assessing how well a project, Programme or policy is being implemented

8.0 **FINANCIAL MANAGEMENT SYSTEMS**

This section presents overview of plans to establish a well functioning County Treasury, as required by the Public Finance Management Act 2012. Kirinyaga County has already made significant progress in meeting the various statutory requirements in as far as establishment of a county treasury is concerned.

The constitution requires County Government to adopt a Financial Management System prescribed by the National Government and as prescribed by the Accounting Standards Board , provided that that system preserves the independence of management of finance between the two levels of government. Towards this, Kirinyaga County treasury has already adopted the Integrated Financial Management Information System that is operationalized by the National Treasury.

The county treasury has already established the required bank accounts, with the County Revenue Fund operated at the Central Bank, the Kirinyaga County Exchequer Account. Likewise, there is established a Kirinyaga Country Treasury Single Account, as required by section 119(2) of PFM Act 2012, through which payments of money to and by the various county government entities are to be made. This account was established by april 2013, at KCB.

Kirinyaga Country Treasury has an established County Internal Audit Unit, which was operationalized in April 2013, and currently the internal audit unit has 5 qualified Internal Auditors. Likewise, the County Budget and Economic Forum has been constituted by the Governor and its operational cost factored in the 2014-2015 budget.

Currently, the County Treasury uses Local Authority Integrated Financial Operating Management System as system for revenue collection. This was the revenue collection system previously in use by the defunct local governments. Effective July 1 2014, an automated Revenue Collection System will be implemented in phases.

In the next financial year, it is expected that various County regulations and laws required under the Public Finance Management Act will be prepared by County Treasury and enacted by county assembly. Among the regulations to be enacted include;

- Development of framework for debt control for the county, including debt ceiling, that is, levels of debt as a percentage of the County's last audited revenues. These regulations will also include regulations for writing off County public debt by accounting officers.
- Regulations and policy framework to oversee establishment and administration of County Emergence Fund.
- Regulations to oversee investment by County Treasury.
- Regulations prescribing format and content of the annual cash flow projections.
- Regulations providing for administration, control and management of grants
- Regulations to oversee development of annual monitoring and evaluation report of all county projects and programmes.

9.0 COUNTY ASSEMBLY

The Kirinyaga County Assembly was established in March 2013 and consists of the Speaker, Deputy Speaker, twenty elected and seven nominated County Assembly Members (MCA's). The legislations required by the County Assembly (CA) to execute their functions include

i. Kirinyaga County public participation bill – The bill is being drafted and will be tabled in the CA by the first quarter of 2014/15 FY
ii. Kirinyaga County right to petition public officers bill – To be drafted by the CA by the second quarter of 2014/15 FY
iii. Kirinyaga County ward development fund bill
iv. Kirinyaga County Assembly car loans regulations, 2014 – Currently being discussed to be complete in first quarter of FY 2014/15
v. Kirinyaga County Assembly mortgages scheme fund regulations, 2014 – To be completed in third quarter of FY 2014/15

Kirinyaga County assembly has established various committees which are required to carry out their oversight and representation roles. These committees are divided into two i.e. Select committees and sectoral committees as listed below:

Select Committees

1. Business committee
2. Committee of appointments
3. Committee of selection
4. Procedures and rules committee
5. Public investment and accounts committee
6. Budget and appropriations committee
7. Committee of implementation
8. Committee of delegated legislation

Sectoral Committees

1. Culture, social services, gender, youth and sports
2. Physical planning and housing
3. Cooperative development, tourism, trade, industry and enterprise development
4. Education
5. Transport and public works
6. Medical services, public health and sanitation
7. Environment and natural resources
8. Agriculture, livestock, veterinary and fisheries
9. Finance and economic planning

10.0 **INTERGOVERNMENTAL MECHANISM**

There shall be established a mechanism to facilitate co-ordination, collaboration and cooperation within the county, between counties and between the county and the national Government this shall be undertaken through formation of different committees.

The County Intergovernmental Forum is responsible for harmonization of services rendered in the County, coordination of development activities in the County and coordination of intergovernmental functions. The forum was established by the third quarter of 2013/14.

County Policing Authority responsible for county community policing guidelines, policies, local community policing structures and community policing reports. The Authority is yet to be established though advertisement for authority members has been made, and plans are underway by the third quarter of 2014/15 financial year for it to be in place.

Joint intergovernmental Technical Committee. This committee shall be composed of members from the National Government and representatives of the county government and independent commissions. The role shall be to review any action of intervention, the progress on resolving the county government's financial problems and the recovery plan and the effectiveness of the recovery plans, Submission of progress reports on intervention. The committee is yet to be established but consultations are underway and are expected to be finalized by fourth quarter of 2014/15.

Intergovernmental budget and Economic Council (IBEC) the purpose of the Council is to provide a forum for consultation and cooperation between the national government and county governments on the contents of the Budget Policy Statement, the Budget Review and Outlook Paper and the Medium-Term Debt Management Strategy. Not later than the 15th June of each financial year, every county government should prepare an annual cash flow projection for the county for the next financial year, and submit the cash flow projection to the Controller of Budget with copies to the Intergovernmental Budget and Economic Council and the National

Treasury. The Intergovernmental Budget and Economic Council may agree on regulations with guidelines for county government joint infrastructure investments. Currently this is in place.

Sectoral Intergovernmental consultative Forum is responsible for harmonization of services rendered, coordination of development activities within sectors and coordination of intergovernmental functions the forum is to be established by the third quarter of 2014/15.

11.0 PUBLIC PARTICIPATION

Currently the county has not established laws to govern framework for public participation in affairs of the county government as required. A draft bill, Kirinyaga County Public Participation bill has been prepared, and is still going through stakeholders review and analysis before it is taken to the County Assembly for enactment. This process is expected to be completed by 3rd quarter 2014-2015.

Whereas the county hasn't enacted the public participation bill, the public has been involved in all the major forums requiring public participation, from preparation of Budget Review and Outlook Paper, County Fiscal Strategy Paper, County Integrated Development Plan, Finance Bill and other budgeting documentation Processes. But it is expected that Speaker, County Assembly, Leader of Majority and Clerk will spear-head the enactment of this act.

Likewise, Frameworks for the realisation of the right to petition public offices by members of the public have not been enacted. Currently the only guidelines to oversee public petitions are those of the national government, The Petition to Parliament Procedure Act, 2012. This process of developing legislation for right to petition, is expected to be completed by 3rd quarter of 2014-2015 financial year.

Section 119 of County Government Act requires County Executive Committee to establish well functioning Citizen Service Centers at the County, Sub-county, ward and other lower decentralized levels. A Citizens' Service Centre shall serve as the central office for the provision by the county executive committee in conjunction with the national government of public services to the county citizens. Currently the county has yet to establish such centers, although modalities are in place to adopt the framework of the Huduma Centers, as developed by the National Government. This task of development of Citizen Service Centers will be spear-headed by the County Secretary, and is expected that by the 3rd quarter 2014-2015, the centers will be in place.

12.0 CIVIC EDUCATION

The purpose of civic education is to have an informed citizenry that actively participates in governance affairs of the County on the basis of enhanced knowledge, understanding and ownership of the projects, Programmes and policies. Civic education is a requirement under Section 98-101 of the County Government Act 2012.

Kirinyaga County does not have an appropriate civic education Programme that establishes the curriculum for civic education. The design and implementation of county civic education Programmes and legislation shall provide the requisite institutional framework for purposes of facilitating and implementing civic education Programmes.

The civic education framework should be undertaken in collaboration with the National Government by the end of the 2015/16 financial year.

IMPLEMENTATION MATRIX OUTLINE

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
1. Legislation to facilitate implementation of functions taken up														
1.1. From the list of the functions the county has taken up, identify and list those (functions) that need policies, laws and regulations (administrative procedures).														
1.1.1 Agriculture														
1.1.2 County Health Services														
1.1.3 Cultural services, public entertainment and public amenities														
1.1.4 County Transport:														
.1.1.5 Control of														

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
pollution, noise pollution and outdoor advertisement														
1.1.6 Trade development and regulation														
1.1.7 County planning and development														
1.1.8 Pre-primary education, village polytechnic, homecraft centres and children facilities														
1.1.9 Implementation of specific national government policies on natural resources and environment:-conservation														
1.1.10 County public works and services														
1.1.11 Fire fighting and disaster management														
1.1.12 Animal control and welfare														
1.1.13 Ensuring and coordinating the participation of communities and locations in														

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
governance at the local level and assisting communities and locations to develop the administrative capacity for the effective exercise of the functions and powers and participation in governance at the local level														
1.1.14 Control of drugs and pornography.														
1.2. For each function identified (in 1.1), indicate the policy to be developed, by whom and by when (Counties to list the sectors/functions requiring a policy) e.g. 1.2.1 Health 1.2.2 Prep-primary education 1.2.3: Etc.														
1.2.1 **Agriculture**														
Kirinyaga county livestock sales yard bill, 2014				Forwarded				Ju				Policy	CEC Agriculure/CA	

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
				to CA				ne 2015				document		
Kirinyaga county abattoirs bill, 2014				Forwarded to CA				June 2015				Policy document	CEC Agriculure/CA	
Kirinyaga County Kamweti Agricultural Training Centre bill, 2014 Kirinyaga County agriculture committees and boards bill, 2014 Kirinyaga county agriculture mechanization services, 2014				Forwarded to CA				June 2015				Policy document	CEC Agriculure/CA	
Kirinyaga County Animal Health Bill, 2014 Kirinyaga County Plant Health Bill, 2014				Forwarded to CA				June 2015				Policy document	CEC Agriculure/CA	
1.2.2 Control of pollution, noise pollution and outdoor advertisement														
Kirinyaga County outdoor advertising bill				Being drafte				Ju				Policy	CEC	

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
				d				ne 2015				document and act of CA	trade/CA leader of majority	
Kirinyaga County public nuisances				Being drafted				June 2015				Policy document and act of CA	CEC Trade/ CA leader of majority	
1.2.3 Cultural services, public entertainment and public amenities														
Kirinyaga County alcoholic control act 2014		Enacted										Act of CA	CEC culture & social services/CA	
Kirinyaga county culture bill		drafted							July 2015			Act of CA	CEC culture & social services/CA	
1.2.4 County Transport														
Kirinyaga county		Being							Jul			Policy	CEC	

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
transport bill		drafted							y 2015			document and act of CA	Transport/CA	
1.2.5 Trade development and regulation														
Kirinyaga County trade markets bill,2014				Being drafted				June 2015				Policy document and act of CA	CEC Trade & Cooperatives/CA	
1.2.6 County planning and development														
Spatial plan, urban areas and town zoning plan				Concept note				June 2015				Spatial plan developed	CEC physical planning	
Kirinyaga County public amenities bill				Being drafted				June 2015				Policy guideline and act of	CEC physical planning	

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
												CA		
M&E Framework and system				Concept note		December 2014						Policy guidelines approved	CEC Finance	
1.2.7 County public works and services														
Kirinyaga County public works bill		Being drafted						June 2015				Policy document and Act of CA	CEC Transport & public works/CA	
1.2.8 Fire fighting and disaster management														
Kirinyaga County disaster management bill		Being drafted						June 2015				Policy documents and Act of CA	CEC Transport & public works/CA	
Kirinyaga County fire and rescue services bill		Being drafted						June				Policy docu	CEC Transport & public works/CA	

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
								2015				ments and Act of CA		
1.2.9 Ensuring and coordinating the participation of communities and locations in governance at the local level and assisting communities and locations to develop the administrative capacity for the effective exercise of the functions and powers and participation in governance at the local level														
Kirinyaga County public participation bill		Being drafted						June 2015				Guidelines and act of CA	CEC Finance /CA	
Petition to County Assembly bill		Being drafted						June 2015				Guidelines and act of CA	Leader of majority CA	

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
1.3 For each function identified as requiring a law indicate **a)**: the law(s) to be developed, by whom and by when (list the sectors/functions requiring laws) Or/and **b)**: the laws to be modified for application at county level, the process and by when.														
1.4 For each law, please Indicate the administrative procedures/ regulations required to be developed. Indicate whom to lead the														

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
process and when expected to be completed.														
1.5														
2. County Plans (counties to list the various plans to prepare during the transition period and include the estimated resource requirements														
2.1 County profiles are expected to provide the situational information for the preparation of the various plans in the county. (Sections 102-115 of CG Act 2012). These Plans to include:														

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
- County transition implementation plan *- County integrated development plan* *- County Sectoral Plan* *- County Spatial Plans* *- County Development Plan* *- Cities and Urban areas plan.* *- Management and exploitation of county resources plan* *- Development and management of county infrastructure* *- Development and management of county institutions.* *-Any other plan* Indicate who and by														

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
when these county plans will be developed														
2.1 CTIP				May 2014								Plan finalized and submitted to TA and CIC	CEC Finance and planning	
2.2 CIDP				May 2014								Plan passed by CA	CEC Finance and Planning	
2.3 Spatial Plan								June 2015				Plan prepared and approved	CEC Physical planning	

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
												by CA		
2.4 Cities and Urban Area Plans								June 2015				Plan prepared and approved by CA	CEC Physical planning	
2.5 County Sectoral Plans								June 2015				Sectoral plans in place	Individual department chief officers	
2.6 County Development Plan					July 2014							CDP presented to assembly	CEC Finance and Planning	

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
3. Framework for service delivery for each function														
3.1: For each function taken up by the county, indicate the departments (Section 46 of CG Act 2012) to be established and when, and, the offices established by the county public service, for each department (Section 60 of CG Act 2012)														
3.2: For each department, design a comprehensive structure that caters for the extent to which the function and provision of its														

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
services (Article 176 (2)) has been decentralised to lower units (sub-county, ward, village, etc.)														
3.3: For each office established, please indicate the staff (cadre) to be deployed/recruited by County Public Service Board														
3.4: Each county should provide a description and documentation of the key elements of the modality/system they plan to apply in the delivery of service														
3.5: Classification of urban areas into cities,														

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
towns and municipalities (based on the criteria set out in Section 5 of the Urban Areas and Cities Act, 2011) should be included. Indicate who will undertake the exercise and when this will be completed														
3.6:For each classified cities, municipalities and towns, indicate management and service delivery structures to be established.														
4. Capacity Building														
4.1 To establish the capacity existing in the county, plan to undertake capacity assessment and		Human resourced data			August 2014							Capacity assessment in	County secretary and public service	

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
indicate the timeline for the exercise.		was collected										place	board	
4.2 Based on the findings from the capacity assessment exercise, the county should prepare a Capacity building programme (CBP). • **Indicate who and when the capacity building programme will be developed/completed** • **Also indicate the linkage to national government's role of capacity building and technical**														

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
assistance to counties														
Capacity building programme						October 2014						Capacity buiding programme in place	Respective department Chief Officers	
5. Infrastructure and systems														
5.1 Outline infrastructure to be developed, when & persons responsible. This could include • **Offices, facilities, acquisition of equipment, etc., at different levels – county and decentralised units.**														

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
5.2 Outline measures/activities to develop and implement systems for • **performance management;** • **inventory / asset management;** • **Human Resource management;** • **procurement and disposal system; and** • **County monitoring and evaluation.**														
Procurement for building County Hq offices								June 20				Tender award	Tender committee	

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
								15				ed		
Performance management system						December 2014						Performance management system in place	County secretary	
Inventory/asset management system						December 2014						Inventory management system in place	CEC Finance/economic planning	
Human Resource management system			January 2014									IPPD system in place	Payroll manager	
procurement and disposal system; and								June				Procuremen	CEC Finance	

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
								2015				t system in place		
County monitoring and evaluation								June 2015				M&E System in place	CEC Finance	
6. Financial management system														
6.1 Outline measures/activities for the establishment of a well functioning county treasury (PFM sections 109 & 118) and the Operationalization of an efficient financial management system (PFMA														

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
sect 12(1) e), including: • Financial Management Systems (IFMIS) • County Treasury • Required bank accounts • Internal audit unit • County Budget and Economic Forum • System of revenue collection														
6.1.1 financial management system		July 2013										IFMIS in place	CEC Finance	
6.1.2 county treasury		July 2013										County treasury operationalized	CEC Finance	

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
6.1.3 required bank accounts		July 2013										Accounts opened	CEC Finance	
6.1.4 Internal audit department		July 2013										Audit unit operationalized	CEC Finance	
6.2 Indicate/list the financial controls to put in place at the county level e.g. financial standards, county laws and regulations, etc. and, when they will be established														
6.2.1 framework for debt management								June 2015				Debt management	CEC Finance /CA	

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
												strategy in place		
6.2.2 Regulations to oversee County Emergence Fund														
• **6.2.3 Regulations to oversee investment by County Treasury**.								June 2015				Regulation in place	CEC Finance	
7. County Assemblies (CA)														
7.1 In regard to the CA mandate, there are critical laws that require to be enacted														

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
to facilitate the transition process. • Indicate at least 10 of the laws to be enacted in order of priority and the respective related activities, responsibility and timelines.														
Kirinyaga County public participation bill								June 2015				Bill assented into act	CEC Finance /CA	
Kirinyaga County right to petition public officers bill								June 2015				Bill assented into act	Leader of majority CA	
Kirinyaga County ward development								June 20				Bill assented	CEC Finance / CA	

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
fund bill								15				into act		
Kirinyaga County Assembly car loans regulations, 2014								June 2015				Regulations enacted	CEC Finance /CA	
Kirinyaga County Assembly mortgages scheme fund regulations, 2014								June 2015				Regulations enacted	CEC Finance / CA	
7.2 List the key aspects of the development of a framework to guide • Oversight over the executive • Linkages with the executive on legislation, vetting and approvals • Representation and participation of the people in														

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
legislation • Facilitate the people to petition CA on any matter they have authority over (The framework should include a service charter setting out the proposed time period for completion of the various processes)														
8. Intergovernmental Mechanisms														
8.1 The intergovernmental mechanisms are to facilitate coordination, collaboration and cooperation within the county, with other County governments														

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
and with the national government. • For each mechanism/forum to be established, outline key measures/activities for establishment and functioning of the forums as provided in the intergovernmental relations Act, 2012, County Government Act, 2012, National Police Service Act, 2011, PFM Act, 2012 o County intergovernmental forum o County														

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
Policing Authority ○ Joint intergovernmental technical committee ○ Intergovernmental budget and economic council (IBEC) ○ Sectoral Intergovernmental Consultative Forum														
County intergovernmental forum			March 2014									Established forum	County secretary	
Joint								Ju				Technical	County	

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
intergovernmental technical committee								ne 2015				committee in place	secretary	
County Policing Authority							March 2015					Policing authority establishesd	County secretary	
Intergovernmental budget and economic council							March 2015					Minutes of council/list of members	County secretary	
Sectoral Intergovernmental consultative Forum							March 2015					Minutes of forum / list of members	County secretary	
9. Public														

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
Participation														
9.1 To facilitate public participation in governance and service delivery at the county level, include in detail the development of the relevant mechanisms (Section 91 of CG Act 2012) for public participation - Articles 10(2), 69(1), 174(c), 196, 201(a), 232, etc. of the Constitution.														
Kirinyaga county public participation bill drafted		Bill drafted					March 2015					Bill assented into Act	CEC Finance /CA	
9.2: Frameworks for the realisation of the right to petition –														

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
Sections 15 & 88 of CGA														
Petition to County Assembly bill		The Petition to Parliament Procedure Act, 2012					March 2015					Bill assented into ACT	Leader of majority CA	
9.3: Indicate the measures/activities for establishment of well-functioning Citizen's centres (Section 119 of CG Act)														
10. Civic Education														
10.1 In order to deliver civic education on the people's participation														

Variable/Key Activity	Unit of Measure	2013 (Base year)	Financial Year									Key indicator	Responsibility	Budget (Kshs)
			2013/14		2014/15				2015/16					
			Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3			
in the governance of the county, the county should outline measures for the development of a framework and programme for implementation, plus related costs. The framework/ programme should include the establishment of the proposed county civic education units (Section 98-101 of CG Act 2012)														
11. Include any other aspect a county wishes to plan for and implement during the transition period.														