REPUBLIC OF KENYA

OFFICE OF THE AUDITOR-GENERAL

Enhancing Accountability

REPORT

OF

THE AUDITOR-GENERAL

ON

COUNTY ASSEMBLY OF TANA RIVER

FOR THE YEAR ENDED 30 JUNE, 2019

COUNTY ASSEMBLY OF TANA RIVER

REPORTS AND FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED
JUNE 30, 2019

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector Accounting Standards (IPSAS)

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1 KEY ENTITY INFORMATION AND MANAGEMENT

(a) Background information

The County is constituted as per the constitution of Kenya is headed by the Speaker of the County Assembly, who is responsible for the general policy and strategic direction of the Assembly. The County Assembly constitutes 23 Members of County Assembly (MCAs) elected to represent members of the public from their respective wards. The MCAs are responsible for making any laws for effective performance of the County Government, approving plans and policies and playing the oversight role over the County Executive.

(b) Key Management

The County Assembly's day-to-day management is under the following key organs:
-County Assembly Service Board
-Senior Management

(c) Fiduciary Management

The key management personnel who held office during the year ended 30th June, 2019 and who had direct fiduciary responsibility were:

No.	Designation	Name
1	Accounting Officer	Abdullahi Dayib Hussein
2	Principal Accounts Controller	Alex Kibwage Ontumi
3	Accountant	Wehliye Ahmed Dakat
4	Finance Officer	Mercy Maodo

(d) Fiduciary Oversight Arrangements

The County Assembly has 9 sectorial committee each with specific mandates towards the County's sectors.
The committees are required by the assembly's standing orders to oversight and hold to account respective CECs for service delivery in their departments. The Assembly has managed this through committee work, and chamber business

(e) Entity Headquarters

County Assembly of Tana River
P.O. Box 113 - 70101
HOLA, KENYA

(f) Entity Contacts

Telephone: (254) 0708005459
E-mail: info@tanariverassembly.go.ke
Website: www.tanariverassembly.go.ke

(g) Entity Bankers

1. Central Bank of Kenya
   Haile Selassie Avenue
   P.O. Box 60000
   City Square 00200
   Nairobi, Kenya

2. Kenya Commercial Bank
   P.O Box 100-70101,
   HOLA

(h) Independent Auditors

Auditor General
Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GOP 00100
Nairobi, Kenya

(i) Principal Legal Adviser

The Attorney General
State Law Office
Harambee Avenue
P.O. Box 40112
City Square 00200
Nairobi, Kenya

2 FORWARD BY THE CLERK OF THE ASSEMBLY

During the FY 2018/2019 the County Assembly had a budget of Kshs. 709,819,158 out of which Kshs 200,000,000 was allocated towards development and Kshs. 509,518,157 allocated towards recurrent activities. (Including the balances brought forward as a result of supplementary budget).The County Assembly during the financial year under consideration received an amount of Kshs 578,819,158 for both recurrent and development allocations from the County treasury. The total actual expenditure comprising of Kshs. 499,999,373 for recurrent and Kshs. 54,510,042 for development activities, representing absorption rate of 98 percent and 27 percent respectively.

During the reporting period the County Assembly was able to accomplish the following projects among others; (i) Renovation of the Speakers office, (ii) Proposed Construction of Fountain at the County Assembly (iii) Renovation of Administration block (iv) Proposed Renovation works at county Assembly Stores (v) Proposed Landscaping and Beatification (vi)Proposed Security Lighting to County Assembly Compound.

Implementation of the above mentioned projects had the following impacts; (i) Renovation of Speakers office has improved working environment for the Speaker (ii) Beatification of assembly compound (iii) Renovation of administration block has improved working conditions for honorable members (iv) Renovation of the assembly stores enhanced filling system (v) The proposed security lighting improved security services.

Notwithstanding the above milestones, the County Assembly has faced a number of challenges that include among others; (i) Inability to access the development fund directly from the National treasury (ii) Delayed disbursement of funds that hampered the legislative process (iii) Vastness of the County posed great challenge to members while undertaking public participation.

....

Sign
Clerk of the County Assembly

3 STATEMENT OF MANAGEMENT RESPONSIBILITIES

Sections 164 of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting Officer of a County Government Entity to prepare financial statements in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board

The Clerk of the County Assembly is responsible for the preparation and presentation of the County Assembly's financial statements, which give a true and fair view of the state of affairs of the County Assembly for the year ended on 30th June 2019. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the County Assembly; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the County Assembly; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Clerk accepts responsibility for the County Assembly's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Clerk is of the opinion that the County Assembly's financial statements give a true and fair view of the state of the County Assembly's transactions for the year ended 30th June 2019, and of its financial position as at that date. The Clerk further confirms the completeness of the accounting records maintained for the County Assembly which have been relied upon in the preparation of the its financial statements as well as the adequacy of the systems of internal financial control.

The Clerk confirms that the County Assembly has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the County Assembly's funds received during the quarter under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Clerk confirms that the County Assembly's financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

Approval of the financial statements

The County Government's financial statements were approved and signed by the Clerk of the County Assembly on 31/12/ 2019.

Clerk of the County Assembly

REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
E-mail: info@oagkenya.go.ke
Website: www.oagkenya.go.ke

Enhancing Accountability

HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O. Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON THE COUNTY ASSEMBLY OF TANA RIVER FOR THE YEAR ENDED 30 JUNE, 2019

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of the County Assembly of Tana River set out on pages 1 to 36, which comprise the statement of financial assets as at 30 June, 2019, and the statement of receipts and payments, statement of cash flows and summary statement of appropriation: recurrent and development combined for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effect of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the County Assembly of Tana River as at 30 June, 2019, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and the Public Finance Management Act, 2012.

Basis for Qualified Opinion

1. Unsupported Expenditure Domestic Travel and Subsistence

Included in the use of goods and services of Kshs.263,541,350 under Note 3 to the financial statements as at 30 June, 2019 is Kshs.170,951,077 for domestic travel and subsistence. This includes payments of Kshs.45,147,386 which was not supported with travel documents, meeting attendance registers, boarding passes and approved requisition. This was contrary to Section 104(1) of Public Finance Management (County Governments) Regulations, 2015 which requires that all receipts and payments vouchers of public moneys shall be properly supported by the appropriate authority and documentation.

Consequently, the accuracy and completeness of the expenditure of Kshs.45,147,386 for the year ended 30 June, 2019 could not be ascertained.

2. Irregular Procurement of Car Hire Services

Included in the use of goods and services figure of Kshs.263,541,350 under Note 3 to the financial statements is an amount of Kshs.4,986,410 in respect of rentals on produced assets. This includes Kshs.2,000,000 incurred on hire of motor vehicles which was directly procured without raising request for quotations and a Local Service Order (LSO).

In view of the above, the validity of the expenditure of Kshs.2,000,000 for the year ended 30 June, 2019 could not be confirmed.

3. Unsupported Payments on Acquisition of Assets

The statements of receipts and payments reflects acquisition of assets figure of Kshs.54,510,042 as at 30 June, 2019. However, audit review of the expenditure revealed that an amount of Kshs.11,008,685 was paid without the relevant supporting documents such as acceptance letters, tender notification letters, copies of advertisement, company profiles, request for quotation for both winning and unsuccessful bidders, authorized requisition by user department and invoices.

In the circumstances, the validity of the expenditure of Kshs.11,008,685 for the year ended 30 June, 2019 could not be ascertained.

4. Ownership of Motor Vehicle KBY 968C

The fixed assets register provided for audit verification revealed that the County Assembly owns a fleet of eleven motor vehicles. However, logbook for a Land Cruiser Registration No. KBY 968C and purchased by Tana River County Executive for use by the County Assembly has not been provided for audit verification. Verification of the registration information with the National Transport and Safety Authority (NTSA) revealed that the vehicle was registered under the County Executive.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the County Assembly of Tana River Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Emphasis of Matter

1. Budget Control and Performance

The statement of comparative budget and actual amounts for the year ended 30 June, 2019 reflects actual expenditure of Kshs.499,999,373 against final budget expenditure of Kshs.509,819,158 resulting in an under-expenditure of Kshs.9,819,782.

Further, the actual expenditure for the year included an amount of Kshs.43,200,000 for Transfers to County Government Entities which had not been budgeted for.

2. Pending Bills

Note 4.10 to the financial statements indicate that the County Assembly had pending accounts payables totalling Kshs.26,629,727 (2018: Kshs.16,499,169) as at 30 June, 2019. During the year under review, the Management made nil payments while accumulating bills totalling Kshs.5,030,851. Management has not explained why the bills were not settled during the year they occurred. The County Assembly is at risk of incurring significant interest costs and penalties with their continued delay in payment.

Failure to settle bills during the year to which they relate distorts the financial statements and adversely affects the budgetary provisions for the subsequent year as they form a first charge.

My opinion is not modified in respect of the above matters.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. I have determined that there are no key audit matters to communicate in my report.

Other Matter

Prior Year Audit Matters

In the audit report of the previous year, several issues were raised under the Report on Financial Statements, Report on Lawfulness and Effectiveness in Use of Public Resources, and Report on Effectiveness of Internal Controls, Risk Management and Governance. However, although the Management has indicated that the issues have been responded to, the matters have remained unresolved as the Senate has not deliberated on the same.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matter described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

1. Staff Numbers Beyond the Approved Limit

An audit review of the payroll revealed that as at 30 June, 2019 there were eighty (80) permanent employees in the County Assembly's payroll. This is contrary to the Commission on Revenue Allocation Circular Ref. No. CRA/FA/01 VOL 11 (22) which capped the number of employees to sixty-five (65) for the cluster of County Assemblies under which the County Assembly of Tana River belongs. The County Assembly exceeded the required number by fifteen (15) employees.

Consequently, the County Assembly is in breach of the Commission on Revenue Allocation Circular No. CRA/FA/01 VOL 11 (22).

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Effectiveness of Internal Controls, Risk Management and Governance section of my report, I confirm that, nothing else has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

Basis for Conclusion

1. Weaknesses in Internal Controls

During the year under review, expenditure totaling to Kshs.29,376,241 was not authorized by the Accounting Officer while payment vouchers worth Kshs.34,073,888 were not stamped 'PAID' after payment was done. The County Assembly therefore did not enforce a strong internal control as evidenced by the weaknesses noted. This could lead to double payments or payments of fictitious expenditure.

2. Lack of Functional Internal Audit Unit

The Assembly has established an Internal Audit Unit. However, the unit was manned by only one officer who reports functionally and administratively to the Clerk of the County

Assembly, The unit does not have an internal audit charter that defines its functions, roles and powers of the function.

Under the circumstances, the effectiveness of the Internal Audit Unit could not be ascertained and its independence could not be assured.

3. Failure to Establish an Audit Committee

The Assembly has not established an Audit Committee contrary to Section 153 of the Public Finance Management Act, 2012 which requires County Government entities to establish audit committees in accordance with prescribed regulations to monitor the entities governance process, accountability process and control systems, offer objective advice on issues concerning risk, control, regulatory requirements and governance of the County Assembly.

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal control, risk management and governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and governance.

In preparing the financial statements, Management is responsible for assessing the Assembly's ability to continue to sustain services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to dissolve the County Assembly or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are

in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the County Assembly's financial reporting process, reviewing the effectiveness of how the Management monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of noncompliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.

- Conclude on the appropriateness of the Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the County Assembly's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the County Assembly to cease to continue to sustain its services.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the County Assembly to express an opinion on the financial statements.

- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.

Nancy Gathungu
AUDITOR-GENERAL

Nairobi

04 February, 2021

4 FINANCIAL STATEMENTS

4.1 STATEMENT OF RECEIPTS AND PAYMENTS

	Note	2018/19 Kshs	2017/18 Kshs
RECEIPTS			
Transfers from the County Treasury/Exchequer Releases	1	578,819,158	514,770,474
TOTAL RECEIPTS		**578,819,158**	**514,770,474**
PAYMENTS			
Compensation of Employees	2	193,258,023	218,411,962
Use of goods and services	3	263,541,350	228,466,221
Transfers to Other Government Entities	4	43,200,000	11,301,004
Acquisition of Assets	5	54,510,042	18,995,284
TOTAL PAYMENTS		**554,509,415**	**477,174,471**
SURPLUS/(DEFICIT)		**24,309,743**	**37,596,003**

The explanatory notes to these financial statements form an integral part of the financial statements. The financial statements were approved on 31/12/ 2019 and signed by:

Clerk of the Assembly
Name: **Abdullahi Dayib Hussein**

Principal Accounts Controller
Name: **Alex K. Ontumi**
ICPAK Member Number

4.2 STATEMENT OF FINANCIAL ASSETS AND LIABILITIES

FINANCIAL ASSETS	Note	2018/19 Kshs	2017/18 Kshs
Cash and Cash Equivalents			
Bank Balances	6	40,080,496	60,333,858
Total Cash and cash equivalents		**40,080,496**	**60,333,858**
Accounts receivables – Outstanding Imprests	7	4,664,700	2,149,000
			-
TOTAL FINANCIAL ASSETS		**44,745,196**	**62,482,858**
NET FINANCIAL ASSETS		**44,745,196**	**62,482,858**
REPRESENTED BY			
Fund balance b/fwd.	8	62,482,858	24,886,855
Transfers during the year	10	-42,047,405	-
Surplus/(Deficit) for the year		24,309,743	37,596,003
NET FINANCIAL POSITION		**44,745,196**	**62,482,858**

The explanatory notes to these financial statements form an integral part of the financial statements. The financial statements were approved on _____ 2019 and signed by:

Clerk of the Assembly
Name:**Abdullahi Dayib Hussein**

Principal Accounts Controller
Name: **Alex Kibwage Ontumi**
ICPAK Member Number:

4.3 STATEMENT OF CASH FLOWS

	Note	2018/19 Kshs.	2017/18 Kshs.
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from operating income			
Transfers from the County Treasury/Exchequer Releases	1	578,819,158	514,770,474
Payments for operating expenses			
Compensation of Employees	2	193,258,023	218,411,962
Use of goods and services	3	263,541,350	228,466,221
Transfers to other Fund account-Car Loan	4	43,200,000	11,301,004
Transfers to CRF Account	10	42,047,405	-
Adjusted for:			
Adjustments during the year	9	-2,515,700	-759,974
Net cash flows from operating activities		**34,256,679**	**57,351,261**
CASHFLOW FROM INVESTING ACTIVITIES			
Acquisition of Assets	5	-54,510,042	-18,995,284
Net cash flows from investing activities		**-54,510,042**	**-18,995,284**
NET INCREASE IN CASH AND CASH EQIVALENTS		**-20,253,362**	**38,355,977**
Cash and cash equivalent at BEGINNING of the year	8	**60,333,858**	**21,977,881**
Cash and cash equivalent at END of the year		**40,080,476**	**60,333,858**

The explanatory notes to these financial statements form an integral part of the financial statements. The financial statements were approved on 31/12/ 2019 and signed by:

Clerk of the Assembly
Name: **Abdullahi Dayib Hussein**

Principal Accounts Controller
Name: **Alex K. Ontumi**
ICPAK Member Number

4.4 STATEMENT OF COMPARISON OF BUDGET & ACTUAL AMOUNTS: RECURRENT AND DEVELOPMENT COMBINED

Receipt/Expense Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	% of Utilization difference to final budget
	Kshs (a)	Kshs (b)	c=a+b	e=d-c	Kshs
RECEIPTS					
Transfers from the County Treasury/Exchequer Releases	709,819,158	-	709,819,158	578,819,158	82%
TOTAL	**709,819,158**	**-**	**709,819,158**	**578,819,158**	**82%**
PAYMENTS					
Compensation of Employees	265,463,411	-65463411	200,000,000	193,258,023	97%
Use of goods and services	244,355,747	65463411	309,819,158	263,541,350	86%
Transfers to County goverment	-	-	-	43,200,000	-
Acquisition of Assets	200,000,000	-	200,000,000	54,510,042	27%
TOTAL	**709,819,158**	**-**	**709,819,158**		
SURPLUS/DEFICIT				**24,309,743**	

The entity financial statements were approved on 31/12/ 2019 and signed by:

Clerk of the Assembly
Name: **Abdullahi Dayib Hussein**

Principal Accounts Controller
Name: **Alex K. Ontumi**
ICPAK Member Number:

4.5 STATEMENT OF COMPARISON OF BUDGET & ACTUAL AMOUNTS: RECURRENT

Receipt/Expense Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	% of Utilization difference to final budget
	Kshs (a)	Kshs (b)	c=a+b	e=d-c	Kshs
RECEIPTS					
Transfers from the County Treasury/Exchequer Releases	509,819,158	-	509,819,158	509,819,158	100%
TOTAL	**509,819,158**	**-**	**509,819,158**	**509,819,158**	**100%**
PAYMENTS					
Compensation of Employees	265,463,411	-65463411	200,000,000	193,258,023	97%
Use of goods and services	244,355,747	65463411	309,819,158	263,541,350	86%
Transfers to County government				43,200,000	
Acquisition of Assets					
TOTAL	**509,819,158**	**-**	**509,819,158**		
SURPLUS/DEFICIT				**9,819,785**	

The entity financial statements were approved on 31/12/ 2019 and signed by:

Clerk of the Assembly
Name: **Abdullahi Dayib**

Principal Accounts Controller
Name: **Alex Kibwage Ontumi**
ICPAK Member Number:

4.6 STATEMENT OF COMPARISON OF BUDGET & ACTUAL AMOUNTS: DEVELOPMENT

Receipt/Expense Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	% of Utilization difference to final budget
	Kshs (a)	Kshs (b)	c=a+b	e=d-c	Kshs
RECEIPTS					
Transfers from the County Treasury/Exchequer Releases	200,000,000	-	200,000,000	69,000,000	35%
TOTAL	**200,000,000**	**-**	**200,000,000**	**69,000,000**	**35%**
PAYMENTS					
Compensation of Employees					
Use of goods and services					
Transfers to County government					
Acquisition of Assets	200,000,000	-	200,000,000	54,510,042	27%
TOTAL	**200,000,000**	**-**	**200,000,000**		
SURPLUS/DEFICIT				**14,489,958.00**	

Under utilization rate of 27 percent with regard to acquisition of assets was attributed to non-disbursement of fund as per approved budget by county treasury. Assembly received an amount of Kshs 69,000,000 against a budgeted amount of Kshs 200,000,000 hence under -utilization of 27%
Complications in the IFMIS processing of procurement and payments

The entity financial statements were approved on 31/12/ 2019 and signed by:

Clerk of the Assembly
Name:**Abdullahi Dayib**

Principal Accounts Controller
Name: **Alex Kibwage Ontumi**
ICPAK Member Number:

4.7 BUDGET EXECUTION BY PROGRAMMES AND SUB-PROGRAMMES

Programme/Sub -programme	Original Budget	Adjustments	Final Budget	Actual on comparable basis	Budget utilization difference
	2018/2019		2018/2019	Date, 2018/2019	
	Kshs	Kshs	Kshs	Kshs	Kshs
P.1- Legislation and Representation	265,463,411	-65463411	200,000,000	193,258,023	97%
SP.1.1. Legislation and Representation					
P.2- Legislative Oversight	244,355,747	65463411	309,819,158	263,541,350	86%
P.- General Administration and Planning	200,000,000	-	200,000,000	54,510,042	27%
Sub-programme 1					
Sub-programme 2					
Sub-programme 3					

4.8 SIGNIFICANT ACCOUNTING POLICIES

The principle accounting policies adopted in the preparation of these financial statements are set out below:

1. **Statement of compliance and basis of preparation**
   The financial statements have been prepared in accordance with Cash-basis IPSAS financial reporting under the cash basis of Accounting, as prescribed by the PSASB and set out in the accounting policy notes below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include Imprests and salary advances and b) payables that include deposits and retentions. The statement of assets and liabilities, although not a requirement of the IPSAS Cash Standard, has been included to disclose information on receivables and payables.

   The financial statements are presented in Kenya Shillings, which is the functional and reporting currency of the entity all values are rounded to the nearest Kenya Shilling. The accounting policies adopted have been consistently applied to all the years presented.

   The financial statements comply with and conform to the form of presentation prescribed by the PSASB.

2. **Reporting entity**
   The financial statements are for the COUNTY ASSEMBLY OF TANA RIVER. The financial statements encompass the reporting entity as specified in section 164 of PFM Act 2012.

3. **Recognition of receipts and payments**
   a) Recognition of receipts
   The County Assembly recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the Assembly.

   Tax receipts
   Tax Receipts is recognized in the books of accounts when cash is received. Cash is considered as received when notification of tax remittance is received.

   Transfers from the Exchequer/ County Treasury
   Transfer from Exchequer is recognized in the books of accounts when cash is received. Cash is considered as received when payment instruction is issued to the bank and notified to the receiving entity.

   Other Receipts
   Other receipts relate to receipts such as tender fees among others. These are recognised in the financial statements when the associated cash is received.

SIGNIFICANT ACCOUNTING POLICIES (Continued)

b) Recognition of payments
The entity recognises all expenses when the event occurs and the related cash has actually been paid out by the entity.

Compensation of employees
Salaries and Wages, Allowances, Statutory Contribution for employees are recognized in the period when the compensation is paid.

Use of goods and services
Goods and services are recognized as payments in the period when the goods/services are consumed and paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

Acquisition of fixed assets
The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.
A fixed asset register is maintained by each public entity and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the consolidated financial statements.

4. In-kind contributions
In-kind contributions are donations that are made to the *entity* in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the *entity* includes such value in the statement of receipts and payments both as receipts and as expense in equal and opposite amounts; otherwise, the contribution is not recorded.

5. Cash and cash equivalents
Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year.

SIGNIFICANT ACCOUNTING POLICIES (Continued)

6. **Accounts Receivable**
For the purposes of these financial statements, Imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year is treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

7. **Accounts Payable**
For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized as accounts payables. This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted and prescribed by the Public Sector Accounting Standards Board. Other liabilities including pending bills are disclosed in the financial statements.

8. **Non-current assets**
Non-current assets are expensed at the time of acquisition while disposal proceeds are recognized as receipts at the time of disposal. However, the acquisitions and disposals are reflected in the entity fixed asset register a summary of which is provided as a memorandum to these financial statements.

9. **Pending bills**
Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they are recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the *entity* at the end of the year. Pending bill form a first charge to the subsequent year budget and when they are finally settled, such payments are included in the statement of receipts and payments in the year in which the payments are made.

10. **Budget**
The budget is prepared on the same accounting basis (cash basis), the same accounts classification basis, and for the same period as the financial statements. The *entity's* budget was approved as required by Law .The original budget was approved by the County Assembly on 30th June 2019 for the period 1st July 2018 to 30 June 2019 as required by law. There was one supplementary budgets passed in the year. A high-level assessment of the *entity's* actual performance against the comparable budget for the financial year under review has been included in the Statement of

Comparison between actual and budgeted amounts included in these financial statements.

SIGNIFICANT ACCOUNTING POLICIES (Continued)

11. Comparative figures

Where necessary comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

12. Subsequent events

Events subsequent to submission of the financial year end financial statements to County Treasury and other stakeholders with a significant impact on the financial statements may be adjusted with the concurrence of the County Treasury.

13. Errors

Material prior period errors shall be corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

14. Related party transactions

Related party transactions involve cash and in kind transactions with the National Government, National Government entities and County Government entities. Specific information with regards to related party transactions is included in the disclosure notes.

4.9 NOTES TO THE FINANCIAL STATEMENTS

1 TRANSFERS FROM THE COUNTY TREASURY/EXCHEQUER RELEASES

	2018/19	2017/18
	Kshs	Kshs
Transfers from the County Treasury for Q1	-	-
Transfers from the County Treasury for Q2	236,000,000	132,230,449
Transfers from the County Treasury for Q3	162,265,750	125,051,120
Transfers from the County Treasury for Q4	180,553,408	257,488,905
Cumulative Amount	**578,819,158**	**514,770,474**

2. COMPENSATION OF EMPLOYEES

	2018/19	2017/18
	Kshs	Kshs
Basic salaries of permanent employees	193,258,023	218,411,962
Basic wages of temporary employees	-	-
Personal allowances paid as part of salary	-	-
Total	**193,258,023**	**218,411,962**

3. USE OF GOODS AND SERVICES

	2018/19	2017/18
	Kshs	Kshs
Utilities, supplies and services	1,252,727	3,880,343
Communication, supplies and services	-	2,167,838
Domestic travel and subsistence	170,951,077	111,073,506
Foreign travel and subsistence	6,921,873	5,451,741
Printing, advertising and information supplies & services	5,365,836	4,795,310
Rentals of produced assets	4,986,410	3,962,000
Training expenses	5,712,366	9,364,800

Hospitality supplies and services	13,687,627	18,284,759
Insurance costs	4,000,000	18,558,710
Specialized materials and services	1,865,854	92,960
Office and general supplies and services	12,876,668	20,108,672
Other operating expenses	17,935,662	16,023,239
Routine maintenance – vehicles and other transport equipment	17,985,250	14,702,343
Refund exgratia and other service gratuities	-	-
Total	**263,541,350**	**214,529,077**

4. TRANSFERS TO OTHER GOVERNMENT ENTITIES

Description	**2018/19**	**2017/18**
	Kshs	**Kshs**
Transfers to other fund account-Car loan	43,200,000	11,301,004
TOTAL	**43,200,000**	**11,301,004**

5. ACQUISITION OF ASSETS

Non-Financial Assets	**2018/19**	**2017/18**
	Kshs	**Kshs**
Purchase of Buildings	-	-
Construction of Buildings	-	-
Refurbishment of Buildings	13,875,821	-
Construction and Civil Works	33,712,574	18,995,284
Purchase of Vehicles and Other Transport Equipment	-	-
Purchase of Household Furniture and Institutional Equipment	-	-
Purchase of Office Furniture and General Equipment	-	-
Purchase of ICT Equipment, Software and Other ICT Assets	1,494,435	-
Purchase of Specialized Plant, Equipment and Machinery	5,427,212	-
Total	**54,510,042**	**18,995,284**

6. BANK ACCOUNTS

		Kshs	Kshs
KCB Account Number 1169962904 Mortgage and Car Loan	Recurrent	-	-
KCB Account Number 1143877578	Recurrent	105,896	49,245
KCB Account Number 1169962343 Gratuity Account	Recurrent	-	-
Central Bank, 1000247077	Recurrent	23,626,300	17,675,414
Central Bank 1000282282	Development	16,348,300	42,609,199
Total		**40,080,496**	**60,333,858**

NOTES TO THE FINANCIAL STATEMENTS (Continued)

7. ACCOUNTS RECEIVABLE

	2018/19	2017/18
	Kshs	Kshs
Government Imprests	4,192,900	1,254,000
Staff Advances	471,800	895,000
Other Advances		-
Total	**4,664,700**	**2,149,000**

8. FUND BALANCE BROUGHT FORWARD

	2018/19	2017/18
	Kshs	Kshs
Bank accounts	60,333,858	21,977,881
Cash in hand	-	-
Accounts Receivables	2,149,000	2,908,974
Accounts Payables	-	-
Total	**62,482,858**	**24,886,855**

9. PRIOR YEAR ADJUSTMENT

Description of the adjustment	2018/19	2017/18
	Kshs	Kshs
Adjustments on bank account balances	-	
Adjustments on cash in hand	-	-
Adjustments on payables	-	-
Adjustments on receivables	-2,515,700	-759,974
Others (*specify*)	-	-
Total	**-2,515,700**	**-759,974**

4.10 OTHER DISCLOSURE

1. PENDING ACCOUNTS PAYABLE (See Annex 1)

	2018/19	**2017/18**
	Kshs	**Kshs**
Construction of civil works	3,927,831	5,791,332.20
Supply of goods	14,339,557	10,707,837.00
Purchase of ICT Equipment, Software and Other ICT Assets	3,331,488	-
Total	**21,598,876**	16,499,169.20

2. PENDING STAFF PAYABLE (See Annex 2)

	Balance b/f FY 2017/2018	Additions for the period	Paid during the year	Balance c/f FY 2018/2019
Description	Kshs	Kshs	Kshs	Kshs
Employees	-	5,030,851	-	5,030,851
Others	-	-	-	-
Total	**-**	5,030,851	**-**	5,030,851

3. RELATED PARTY DISCLOSURES

Related party disclosure is encouraged under non-mandatory section of the Cash Basis IPSAS. The following comprise of related parties to the County Assembly.

- Members of County Assembly;
- Key management personnel that include the Clerk of the Assembly and heads of departments;
- The County Executive;
- County Ministries and Departments;
- Other County Government entities including corporations, funds and boards;
- The National Government;
- Other County Governments; and
- State Corporations and Semi-Autonomous Government Agencies.

OTHER DISCLOSURES (CONTINUED)

Related party transactions:

	2018- 2019	2017- 2018
	Kshs	Kshs
Compensation to Key Management		
Compensation to the Speaker, Deputy Speaker and the MCAs	64,419,341	-
Key Management Compensation(Clerk and Heads of departments)	128,838,682	-
Total Compensation to Key Management	**193,258,023**	**-**
Transfers to related parties		
Transfers to other County Government Entities such as car and mortgage schemes	1,200,000	-
Transfers to Gratuity	42,000,000	-
Transfers to CRF Account	42,047,405	-
Total Transfers to related parties	**85,247,405**	**-**
Transfers from related parties		
Transfers from the County Executive- Exchequer	578,819,158	-
Payments made on behalf of the County Assembly by other Government Agencies	-	-
Total Transfers from related parties	**578,819,158**	**-**

4. PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor. We have nominated focal persons to resolve the various issues as shown below with the associated time frame within which we expect the issues to be resolved.

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Focal Point person to resolve the issue *(Name and designation)*	Status: *(Resolved / Not Resolved)*	Timeframe: *(Put a date when you expect the issue to be resolved)*
GARISSA/TANARIVER/CA/2018/1	1.2 Un-reconciled Sitting Allowances.	The sitting allowances has been reconciled with the attendance register	Wehliye Ahmed	Resolved	-
	1.1Unsupported Expenditure	The un supported amount has been fully supported with relevant vouchers	Alex Kibwage Ontumi	Resolved	30/10/2018
	2. Failure to establish Audit Committee	The county assembly is in the process of constituting an audit committee to comply with Section 155(5) of the public finance management Act,2012	Abdullahi Dayib Hussein	Not Resolved	30/3/2020
	4 Lack of functional internal Audit unit	The County Assembly Service Board is in the process of hiring move staff to man in the internal Audit department.	Alex Kibwage Ontumi	Not Resolved	30/3/2020
	5 Lack of Risk Management policy	The County assembly is in the process of	Abdullahi Dayib Hussein	Not Resolved	30/3/2020

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Focal Point person to resolve the issue *(Name and designation)*	Status: *(Resolved / Not Resolved)*	Timeframe: *(Put a date when you expect the issue to be resolved)*
		formulating a risk management policy in compliance to treasury circular no 3/2009 of 3rd February 2009.			

Guidance Notes:

(i) Use the same reference numbers as contained in the external audit report;

(ii) Obtain the "Issue/Observation" and "management comments", required above, from final external audit report that is signed by Management;

(iii) Before approving the report, discuss the timeframe with the appointed Focal Point persons within your entity responsible for implementation of each issue;

(iv) Indicate the status of "Resolved" or "Not Resolved" by the date of submitting this report to National Treasury.

Clerk of the County Assembly

Sign……

ANNEXES
ANNEX 1 – ANALYSIS OF PENDING ACCOUNTS PAYABLE

SUPPLY OF GOODS	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 2019	Comments
1.Nozamatravel solutions	1,323,150	30/6/2019	-	1,323,150	Air ticket costs
2.Bashir Nadhir	20,000	30/6/2019	-	20,000	Purchase of drinks
3.Equity bank ltd	574,372	30/6/2019	-	574,372	Credit recovery
4.Amaninational congress	10,000	30/6/2019	-	10,000	Payment for extension main stores
5.Abdi Hussein	15,680	30/6/2019	-	15,680	Top up allowances
6.Postal corporation	9,450	30/6/2019	-	9,450	rental of postal box
7.Wiperdemocratic movement	10,000	29/5/2019	-	10,000	Social welfare
8.Lapfund	1,025,169.6	30/6/2019	-	1,025,169.6	Lap fund contribution
9.Heller petroleum ltd	2,332,345	25/6/2019	-	2,332,345	Supply of fuel
10.Travellers hotel	803,660	30/6/2019	-	803,660	Hotel services
11.Namasa supplies	894,200	30/6/2019	-	894,200	Refreshment Services
13..Kenmu motors	1,096,900	20/6/2019	-	1,096,900	Motorvech maintenance
14.Space bar system	1,815,600	25/6/2019	-	1,815,600	Fiber installation
15.Laza leisure hotel	174,200	20/5/2019	-	174,200	Catering services
16..Nationmedia group	1,866,730	15/5/2019	-	1,866,730	Advertising
17..Edgeways leadership consultants	1,485,000	20/3/2019	-	1,485,000	Consultancy on training
Sub-Total	**13,456,456.60**		**-**	**13,456,456.60**	

CONSTRUCTION AND OTHER CIVIL WORKS	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 2019	Comments
1.Dakema Constructions Ltd	2,702,742	30/6/2019	-	2,702,742	Proposed construction of perimeter wall.
2..Hakurute co ltd	2,663,012	30/6/2019	1,437,923	1,225,089	Payment for extension main stores
Sub-Total	**5,365,754**		**1,437,923**	**3,927,831**	

Purchase of ICT Equipment, Software and Other ICT Assets	Original Amount	Date Contracted	Amount Paid to date	Outstanding Balance 2019	Comments
3..Dockwise co ltd	2,000,000	30/6/2019	1,400,000	600,000	Supply of iPad
4.Green seal co ltd	6,206,000	30/6/2019	3,474,512	2,731,488	Installation go through scanner
Sub-Total	**8,206,000**		**4,874,512**	**3,331,488**	
Grand-Total	**27,028,210.60**		**6,312,435**	**20,715,775.60**	

ANNEX 2-ANALYSIS OF PENDING STAFF PAYABLE

Name of Staff	Job Group	Original Amount	Date Payable Contracted	Amount Paid To-Date	outstanding Balance 2018/19	Outstanding Balance 2017/18	Comments
		A	b	c	d=a-c		
Ismail alkano	K	16,800.00	17-Jun-19	0	16,800.00		Travelling allowances
Mahamud abdi	N	28,000.00	17-Jun-19	0	28,000.00		Travelling allowances
Mahamud abdi	N	28,000.00	17-Jun-19	0	28,000.00		Travelling allowances
Ali galole salat	M	28,000.00	17-Jun-19	0	28,000.00		Travelling allowances
Ali galole salat	M	56,000.00	17-Jun-19	0	56,000.00		Travelling allowances
Galgalo gola	N	28,000.00	17-Jun-19	0	28,000.00		Travelling allowances
Yahya issa	N	28,000.00	17-Jun-19	0	28,000.00		Travelling allowances
Yahya issa	N	56,000.00	17-Jun-19	0	56,000.00		Travelling allowances
Jamila maimuna	N	28,000.00	17-Jun-19	0	28,000.00		Travelling allowances
Jamila maimuna	N	28,000.00	17-Jun-19	0	28,000.00		Travelling allowances
Iddi omar uleta	M	28,000.00	17-Jun-19	0	28,000.00		Travelling allowances
Iddi omar uleta	M	28,000.00	17-Jun-19	0	28,000.00		Travelling allowances
Dadi ismail	K	16,800.00	17-Jun-19	0	16,800.00		Travelling allowances
Omar babusa	K	2,000.00	17-Jun-19	0	2,000.00		Over time allowances
Dekow hassan	J	16,800.00	17-Jun-19	0	16,800.00		Travelling allowances

Dekow hassan	J	16,800.00	17-Jun-19	0	16,800.00		Travelling allowances
Abdulkadir salad	K	16,800.00	17-Jun-19	0	16,800.00		Travelling allowances
Hassan jare	K	16,800.00	17-Jun-19	0	16,800.00		Travelling allowances
Kassim galgalo	K	16,800.00	17-Jun-19	0	16,800.00		Travelling allowances
Hussein zawadi	K	16,800.00	17-Jun-19	0	16,800.00		Travelling allowances
Ismail swaleh	K	16,800.00	17-Jun-19	0	16,800.00		Travelling allowances
Easther komora	N	56,000.00	17-Jun-19	0	56,000.00		Travelling allowances
Abdullahi dayis	p	84,000.00	17-Jun-19	0	84,000.00		Travelling allowances
komora marimadi	N	44,800.00	17-Jun-19	0	44,800.00		Travelling allowances
Bashir nadhir	N	90,000.00	17-Jun-19	0	90,000.00		Travelling allowances
Easther komora	N	28,000.00	17-Jun-19	0	28,000.00		Travelling allowances
Abdulkadir salad	H	16,800.00	17-Jun-19	0	16,800.00		Travelling allowances
Hassan jare	H	16,800.00	17-Jun-19	0	16,800.00		Travelling allowances
Dekow hassan	H	16,800.00	17-Jun-19	0	16,800.00		Travelling allowances
Galgalo gola	N	28,000.00	17-Jun-19	0	28,000.00		Travelling allowances
Komora ali	N	28,000.00	17-Jun-19	0	28,000.00		Travelling allowances
godfrey daido	N	28,000.00	17-Jun-19	0	28,000.00		Travelling allowances
Aden haraf	J	16,800.00	17-Jun-19	0	16,800.00		Travelling allowances
Shally mohamed	J	28,000.00	17-Jun-19	0	28,000.00		Travelling allowances

Esha athman	N	28,000.00	17-Jun-19	0	28,000.00		Travelling allowances
Bashir nadhir	N	28,000.00	17-Jun-19	0	28,000.00		Travelling allowances
Mariam guracho	P	52,000.00	17-Jun-19	0	52,000.00		Travelling allowances
Felix wario	N	28,000.00	17-Jun-19	0	28,000.00		Travelling allowances
Fuileman jarso	M	21,000.00	17-Jun-19	0	21,000.00		Travelling allowances
Mahamud abdi danelo	N	56,000.00	17-Jun-19	0	56,000.00		Travelling allowances
Mahamud abdi danelo	N	11,500.00	17-Jun-19	0	11,500.00		Travelling allowances
Shafat mohamed	M	37,800.00	17-Jun-19	0	37,800.00		Travelling allowances
Gababo kalme	N	56,000.00	17-Jun-19	0	56,000.00		Travelling allowances
Ali nuru	K	50,000.00	17-Jun-19	0	50,000.00		Travelling allowances
Aisha hadia	M	56,000.00	17-Jun-19	0	56,000.00		Travelling allowances
Bashir nadhir	N	10,000.00	17-Jun-19	0	10,000.00		Travelling allowances
Godana a abubakar	N	56,000.00	17-Jun-19	0	56,000.00		Travelling allowances
Ismail swaleh	J	31,500.00	17-Jun-19	0	31,500.00		Travelling allowances
Abdulkadir salad	J	7,600.00	18-Jun-19	0	7,600.00		Travelling allowances
Hussein zawadi	J	31,500.00	18-Jun-19	0	31,500.00		Travelling allowances
Galole saddam	P	52,500.00	18-Jun-19	0	52,500.00		Travelling allowances
Bagaja issa	N	30,000.00	18-Jun-19	0	30,000.00		Travelling allowances
Yohana wayu	K	30,000.00	18-Jun-19	0	30,000.00		Travelling allowances

Hussein omar	K	40,000.00	18-Jun-19	0	40,000.00		Travelling allowances
Benjamin dambala	K	6,500.00	18-Jun-19	0	6,500.00		Travelling allowances
Benjamin dambala	K	24,500.00	18-Jun-19	0	24,500.00		Travelling allowances
Benjamin dambala	K	25,551.00	18-Jun-19	0	25,551.00		Travelling allowances
Godana a abubakar	N	24,000.00	18-Jun-19	0	24,000.00		Travelling allowances
Mahmud ahmed	P	70,000.00	18-Jun-19	0	70,000.00		Travelling allowances
Felix wario	N	90,000.00	18-Jun-19	0	90,000.00		Travelling allowances
Bashir nadhir	N	30,000.00	18-Jun-19	0	30,000.00		Travelling allowances
Fatuma diramo	P	33,600.00	18-Jun-19	0	33,600.00		Travelling allowances
Fatuma diramo	P	70,000.00	18-Jun-19	0	70,000.00		Travelling allowances
Falima hawachu	P	33,600.00	19-Jun-19	0	33,600.00		Travelling allowances
Salima hawachu	P	70,000.00	19-Jun-19	0	70,000.00		Travelling allowances
Salima hawachu	P	33,600.00	19-Jun-19	0	33,600.00		Travelling allowances
Salima hawachu faridi	P	33,600.00	19-Jun-19	0	33,600.00		Travelling allowances
Faith tumaini kombe	P	33,600.00	19-Jun-19	0	33,600.00		Travelling allowances
Rhoda katisha raha	P	42,000.00	19-Jun-19	0	42,000.00		Travelling allowances
Rhoda katisha raha	P	33,600.00	19-Jun-19	0	33,600.00		Travelling allowances

Rhoda katisha raha	P	33,600.00	19-Jun-19	0	33,600.00		Travelling allowances
Antony wario	J	56,000.00	19-Jun-19	0	56,000.00		Travelling allowances
Benjamin dambala	J	56,000.00	19-Jun-19	0	56,000.00		Travelling allowances
Moroni elkana	K	31,500.00	19-Jun-19	0	31,500.00		Travelling allowances
mkyadula ruth	K	78,400.00	19-Jun-19	0	78,400.00		Travelling allowances
Ismail bodha kodobo	P	42,000.00	19-Jun-19	0	42,000.00		Travelling allowances
sauda maiya loda	P	33,600.00	19-Jun-19	0	33,600.00		Travelling allowances
fatuma diramo	P	33,600.00	19-Jun-19	0	33,600.00		Travelling allowances
mahmud ahmed	P	33,600.00	19-Jun-19	0	33,600.00		Travelling allowances
Mahmud ahmed	P	33,600.00	19-Jun-19	0	33,600.00		Travelling allowances
Musa wario shura	P	42,000.00	19-Jun-19	0	42,000.00		Travelling allowances
Manase samuel guyo	P	42,000.00	19-Jun-19	0	42,000.00		Travelling allowances
Abdi e gobu	P	70,000.00	19-Jun-19	0	70,000.00		Travelling allowances
Ibrahim salah adomow	P	70,000.00	19-Jun-19	0	70,000.00		Travelling allowances
Iddi omar uleta	M	30,000.00	19-Jun-19	0	30,000.00		Travelling allowances
Ali nuru guracho	N	56,000.00	19-Jun-19	0	56,000.00		Travelling allowances
Ali nuru guracho	N	56,000.00	19-Jun-19	0	56,000.00		Travelling allowances
Mohamed buya yusa	P	70,000.00	19-Jun-19	0	70,000.00		Travelling allowances

Esha mkeandera	N	56,000.00	19-Jun-19	0	56,000.00		Travelling allowances
Fauzia h karani	P	56,000.00	19-Jun-19	0	56,000.00		Travelling allowances
Fauzia h karani	P	70,000.00	19-Jun-19	0	70,000.00		Travelling allowances
Galole saddam	P	33,600.00	19-Jun-19	0	33,600.00		Travelling allowances
Farhan hassan guhad	P	70,000.00	19-Jun-19	0	70,000.00		Travelling allowances
Dumal haji osman	P	42,000.00	19-Jun-19	0	42,000.00		Travelling allowances
Said kuri godana	P	70,000.00	19-Jun-19	0	70,000.00		Travelling allowances
Bonaya omar salim	P	70,000.00	19-Jun-19	0	70,000.00		Travelling allowances
Sammy abiyo malibe	P	70,000.00	19-Jun-19	0	70,000.00		Travelling allowances
Yusuf sigiriso	P	33,600.00	19-Jun-19	0	33,600.00		Travelling allowances
Sauda maiya loda	P	70,000.00	19-Jun-19	0	70,000.00		Travelling allowances
Sauda maiya loda	P	33,600.00	19-Jun-19	0	33,600.00		Travelling allowances
Sauda maiya loda	P	33,600.00	19-Jun-19	0	33,600.00		Travelling allowances
Boru dela masha	P	56,000.00	19-Jun-19	0	56,000.00		Travelling allowances
Boru dela masha	P	70,000.00	19-Jun-19	0	70,000.00		Travelling allowances
Mahmud ahmed gabo	P	70,000.00	19-Jun-19	0	70,000.00		Travelling allowances
Mahmud ahmed gabo	P	33,600.00	19-Jun-19	0	33,600.00		Travelling allowances
Fatuma diramo	P	70,000.00	19-Jun-19	0	70,000.00		Travelling allowances

Salima hawachu	P	70,000.00	19-Jun-19	0	70,000.00		Travelling allowances
salimu hawachu	P	33,600.00	19-Jun-19	0	33,600.00		Travelling allowances
Salimu hawachu	P	33,600.00	19-Jun-19	0	33,600.00		Travelling allowances
Rhoka katisha	P	33,600.00	19-Jun-19	0	33,600.00		Travelling allowances
Rhoka katisha	P	33,600.00	19-Jun-19	0	33,600.00		Travelling allowances
Mkyadula ruth	P	35,000.00	19-Jun-19	0	35,000.00		Travelling allowances
Mahamud gabo	P	33,600.00	19-Jun-19	0	33,600.00		Travelling allowances
Mahamud gabo	P	33,600.00	19-Jun-19	0	33,600.00		Travelling allowances
Mahamud gabo	P	33,600.00	19-Jun-19	0	33,600.00		Travelling allowances
Keiro kadija	P	33,600.00	19-Jun-19	0	33,600.00		Travelling allowances
Sauda maiya	P	33,600.00	19-Jun-19	0	33,600.00		Travelling allowances
Sauda maiya	P	33,600.00	19-Jun-19	0	33,600.00		Travelling allowances
Sauda maiya	P	33,600.00	20-Jun-19	0	33,600.00		Travelling allowances
Fatuma diramo	P	33,600.00	20-Jun-19	0	33,600.00		Travelling allowances
Rhoka katisha	P	42,000.00	20-Jun-19	0	42,000.00		Travelling allowances
Ismail swaleh	J	42,000.00	20-Jun-19	0	42,000.00		Travelling allowances
Musa wario shura	P	42,000.00	20-Jun-19	0	42,000.00		Travelling allowances
Manase samuel	P	42,000.00	20-Jun-19	0	42,000.00		Travelling allowances
Mahamud gabo	P	70,000.00	20-Jun-19	0	70,000.00		Travelling allowances

Dumal haji osman	P	42,000.00	20-Jun-19	0	42,000.00		Travelling allowances
TOTAL		**5,030,851.00**			**5,030,851.00**		

ANNEX 3 – SUMMARY OF FIXED ASSET REGISTER

Asset class	Historical Cost b/f (Kshs) 2017/2018	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost c/f (Kshs) 2018/2019
Buildings and structures	69,509,787	47,588,395	-	117,098,182
Transport equipment	77,083,925	-	-	77,083,925
Office equipment, furniture and fittings	16,692,300	1,494,435	-	18,186,735
ICT Equipment, Software and Other ICT Assets	8,383,900	5,427,212	-	13,811,112
Total	**171,669,912**	**54,510,042**	**-**	**226,179,954**

ANNEX 4 – ANALYSIS OF OUTSTANDING IMPREST

Government Imprest Holders

Name of Officer or Institution	*Date Imprest Taken*	*Amount Taken*	*Amount Surrendered*	*Balance as 30th June,2019*
		Kshs	*Kshs*	*Kshs*
Athman Dirivo Shivo	1/11/2018	40,000	-	40,000
Wardesa Mui	31/7/2018	60,000	-	60,000
Galgalo Gola	20/9/2018	44,100	-	44,100
Tsaele Makorani	1/10/2018	160,000	-	160,000
Isak Gabo Salad	7/11/2018	120,000	-	120,000
Hussein Gulicha	30/11/2018	40,000	-	40,000
Mollian Chagaso	11/2/2019	50,000	-	50,000
Jean Joshua	11/2/2019	63,000	-	63,000
Amina Marwa	12/3/2019	160,600	-	160,600
Satima Salat	28/3/2019	100,000	-	100,000
Ali Mui	5/4/2019	40,000	-	40,000
Mollian Chagaso	5/4/2019	50,000	-	50,000
Ruth Mkyadulla	5/4/2019	35,000	-	35,000
Hachalalu Hanna	10/3/2019	30,000	-	30,000
Hussein Hirsi	11/3/2019	100,000	-	100,000
Dominic Kahindi	24/4/2019	470,000	-	470,000
Abubakar Abaroba	7/5/2019	150,000	-	150,000
Sharmake Elmoge	5/5/2019	30,000	-	30,000
Idris Dende	22/5/2019	70,000	-	70,000
Bashir Nadhir	22/5/2019	90,000	-	90,000
Clarina Malibe	10/6/2019	35,000	-	35,000
Antoni Wario	18/6/2019	100,000	-	100,000
Felix Wario	18/6/2019	180,000	-	180,000
Musa Rone	18/6/2019	110,000	-	110,000

Suileman Nkupfa	20/6/2019	100,000	-	100,000
Gababo Hussein	28/1/2019	30,000	-	30,000
Issa Gurale Bagaja	25/4/2019	30,000	-	30,000
Godfrey Daido	16/5/2019	106,500	-	106,500
Hussein Gulicha	25/5/2019	40,000	-	40,000
Antonny Wario	20/5/2019	30,000	-	30,000
Jean Joshua	17/5/2019	30,000	-	30,000
Jamila Abashora	15/5/2019	20,000	-	20,000
Bakari Ali	27/5/2019	50,000	-	50,000
Mariam Abdi	13/6/2019	52,600	-	52,600
Ali Nuru	28/5/2019	429,000	-	429,000
Hero Bute Bwanamaka	16/4/2019	50,000	-	50,000
Adhan Muhumed Bare	1/1/2019	111,000	-	111,000
Wardesa Mui	1/1/2019	100,000	-	100,000
Yohana Wayu	1/1/2019	686,100		686,100
Total		**4,192,900**		**4,192,900**

ANNEX 5- ANALYSIS OF SALARY ADVANCE.

	Name	Position/Title	Balance as at 30th June 2019
S/No.			Kshs
1	HON IBRAHIM SALAH ADAMOW	MCA	150,000
2	WEHLIYE AHMED DAKAT	ACCOUNTANT	40,000
3	ESHA ATHMAN	HANSAND EDITOR	56,800
4	MOHAMEDABDI ABDULLAHI	RECORD OFFICER	60,000
5	AHMED MUSA ABDI	HUMAN RESOURCE	40,000
6	ISMAIL RACHE KANCHORA	RECORDS OFFICER	10,000
7	ADHAN KUNO YUSSUF	IPPD MANAGER	70,000
8	HON FAITH KOMBE	MCA	25,000
9	HON KURESHA KADIJA	BOARD MEMBER	20,000
	Total		**471,800**

ANNEX 6.BANK RECONCILIATION /FO 30 REPORT
TANA RIVER COUNTY ASSEMBLY RECURRENT ACCOUNT
ACCOUNT NUMBER 1000247077

BALANCES AS PER THE BANK STATEMENT				23,626,300.15
LESS				
PAYMENT IN CASHBOOK NOT RECORDED IN BANK STATEMENT				
Unpresented Cheques				
ADD				
PAYMENT IN BANK STATEMENT NOT RECORDED IN THE CASHBOOK				
BALANCE AS PER THE CASH BOOK				23,626,300.15
I certify that I have verified bank balance in the cash book with the bank statement and that the above reconciliation is correct.				

PREPARED BY .....

SIGNATURE .....

VERIFIED BY .....

SIGNATURE .....

TANA RIVER COUNTY ASSEMBLY DEVELOPMENT ACCOUNT
ACCOUNT NUMBER 1000282282

BALANCES AS PER THE BANK STATEMENT		16,348,300.00	
LESS			
PAYMENT IN CASHBOOK NOT RECORDED IN BANK STATEMENT			
DATE	**CHQ NO**		
ADD			
PAYMENT IN BANK STATEMENT NOT RECORDED IN THE CASHBOOK			
BALANCE AS PER THE CASH BOOK		16,348,300.00	

I certify that I have verified bank balance in the cash book with the bank statement and that the above reconciliation is correct.

PREPARED BY .....

SIGNATURE .....

VERIFIED BY .....

SIGNATURE .....

TANA RIVER COUNTY ASSEMBLY KCB ACCOUNT
ACCOUNT NUMBER 1169962343

BALANCES AS PER THE BANK STATEMENT							105,895.94
LESS							
PAYMENT IN CASHBOOK NOT RECORDED IN BANK STATEMENT							
DATE	**CHQ NO**						
ADD							
PAYMENT IN BANK STATEMENT NOT RECORDED IN THE CASHBOOK							
							-
BALANCE AS PER THE BANK STATEMENT							105,895.94
I certify that I have verified the bank balance in the cashbook with the bank statement and that the above reconciliation is correct							

PREPARED BY .....

SIGNATURE .....

VERIFIED BY .....

SIGNATURE .....