Citizen's Local Authority Transfer Fund Report Card for Machakos Municipal Council, Masaku County Council and Mavoko Municipal Council, Machakos District

National Taxpayers Association
pesa zetu, haki yetu

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December, 2008

This publication was made possible through support provided by the Department for International Development (DfID), Canadian International Development Agency (CIDA), Swedish International Development Cooperation Agency (SIDA) and German Technical Cooperation (GTZ).

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1.0 Introduction

- This Citizen Report Card (CRC) has been researched and published by the National Taxpayers Association (NTA) to sensitize citizens, elected officials, and civil society organisations on the management of devolved funds, and the provision of district services.
- The publication has been developed by the NTA Secretariat and Regional NTA staff.
- NTA is a national, independent, non-partisan organization focused on improving the delivery of services and the management of devolved funds for the benefit of all Kenyans.
- The NTA is committed to working with the Government of Kenya to improve service delivery at the district level and the management of devolved funds.
- The NTA assessed all CDF/LATF projects funded in the financial year (FY) 2006-07 in 23 constituencies and 8 municipalities in 8 districts[1] across all provinces.
- This report presents the findings from research in Machakos Municipal Council, Masaku County Council and Mavoko Municipal Council, Machakos district.

2.0 Executive Summary

- A summary of the main findings from the NTA research in Machakos Municipal Council, Masaku County Council and Mavoko Municipal Council are listed below.
- Project profiles and digital photographs of all LATF projects visited and assessed are listed in Annex 1.
- The key findings are as follows:

Machakos Municipal Council

Kshs. 2,030,000 of taxpayers money is badly used due to badly built projects

22% of the total LATF funds awarded in FY 2006-07 were on badly implemented projects.

Kshs. 2,872,000 of taxpayers money is missing and unaccounted for

32% of the total LATF funds awarded in FY 2006-07 is missing and unaccounted for

Masaku County Council

Kshs. 148,000 of taxpayers money is badly used due to badly built projects

1% of the total LATF funds awarded in FY 2006-07 were on badly implemented projects.

Kshs. 3,512,000 of taxpayers money is missing and unaccounted for

32% of the total LATF funds awarded in FY 2006-07 is missing and unaccounted for

Mavoko Municipal Council

Kshs. 1,200,000 of taxpayers money has been wasted due to abandoned projects

27% of the total LATF funds awarded in FY 2006-07 were on abandoned projects.

Kshs. 134,000 of taxpayers money is missing and unaccounted for

3% of the total LATF funds awarded in FY 2006-07 is missing and unaccounted for

[1] These are Machakos, Garissa, Mombasa, Nyeri, Uasin Gishu, Kisumu, Busia and Machakos districts.

3.0 Recommendations for Machakos and Mavoko Municipal Town Clerks, Masaku County Clerk and the ward councillors

1. Complete all incomplete LATF projects as soon as possible.
2. Trace and fully account for all missing funds.
3. Reduce by 100% badly built LATF projects in FY 08-09.
4. Make available all records of LATF projects, plus Bills of Quantities.

Table 1: Summary Findings from NTA Audit of LATF Projects in Machakos Municipal Council

Category	Project Assessment Classification	No. of Projects	Budget Awarded	Budget Spent	Budget Unaccounted For
			Kshs.	Kshs.	Kshs.
A	**Well built, complete projects -** good quality construction, good value for money for taxpayer's	5	1,039,000	962,000	77,000
B	**Badly built, complete and incomplete projects -** poor quality construction, money wasted, poor value for money	5	2,030,000	2,030,000	-
C	**Well built, incomplete projects -** project not yet complete, being built in phases, so far well built	9	3,562,000	3,177,000	385,000
D	**Abandoned Projects** - projects are incomplete and not funded in the last year, taxpayer's money is wasted	-	-	-	-
E	**Ghost projects** - officially allocated funds, but project does not physically exist	5	2,410,000	-	2,410,000
F	**Missing funds** - funds awarded are higher than what the project location had actually spent	-	-	-	-
Total		**24**	**9,041,000**	**6,169,000**	**2,872,000**

Main Findings	Summary of Funds (Kshs.)	% of Total
Total Money Badly Used (B Projects)	**2,030,000**	**22%**
Total Money Wasted (D Projects)	-	-
Budget Unaccounted for	**2,872,000**	**32%**

Table 2: Summary Findings from NTA Audit of LATF Projects in Masaku County Council

Category	Project Assessment Classification	No. of Projects	Budget Awarded	Budget Spent	Budget Unaccounted For
			Kshs.	Kshs.	Kshs.
A	**Well built, complete projects -** good quality construction, good value for money for taxpayer's	**5**	3,448,000	3,448,000	-
B	**Badly built, complete and incomplete projects -** poor quality construction, money wasted, poor value for money	**6**	148,000	148,000	-
C	**Well built, incomplete projects -** project not yet complete, being built in phases, so far well built	**3**	4,000,000	4,000,000	-
D	**Abandoned Projects** - projects are incomplete and not funded in the last year, taxpayer's money is wasted	**-**	-	-	-
E	**Ghost projects** - officially allocated funds, but project does not physically exist	**8**	3,512,000	-	3,512,000
F	**Missing funds** - funds awarded are higher than what the project location had actually spent	**-**	-	-	-
Total		**22**	**11,108,000**	**7,596,000**	**3,512,000**

Main Findings	Summary of Funds (Kshs.)	% of Total
Total Money Badly Used (B Projects)	**148,000**	**1%**
Total Money Wasted (D Projects)	-	-
Budget Unaccounted for	**3,512,000**	**32%**

Table 3: Summary Findings from NTA Audit of LATF Projects in Mavoko Municipal Council

Category	Project Assessment Classification	No. of Projects	Budget Awarded	Budget Spent	Budget Unaccounted For
			Kshs.	Kshs.	Kshs.
A	**Well built, complete projects -** good quality construction, good value for money for taxpayer's	**3**	1,650,000	1,650,000	-
B	**Badly built, complete and incomplete projects -** poor quality construction, money wasted, poor value for money	**-**	-	-	-
C	**Well built, incomplete projects -** project not yet complete, being built in phases, so far well built	**2**	1,550,000	1,416,000	134,000
D	**Abandoned Projects** - projects are incomplete and not funded in the last year, taxpayer's money is wasted	**1**	1,200,000	1,200,000	-
E	**Ghost projects** - officially allocated funds, but project does not physically exist	**-**	-	-	-
F	**Missing funds** - funds awarded are higher than what the project location had actually spent	**-**	-	-	-
Total		**6**	**4,400,000**	**4,266,000**	**134,000**

Main Findings	Summary of Funds (Kshs.)	% of Total
Total Money Badly Used (B Projects)	-	-
Total Money Wasted (D Projects)	**1,200,000**	**27%**
Budget Unaccounted for	**134,000**	**3%**

4.0 Challenges in undertaking this work

4.1 Inadequate/ lack of access to information from government offices

- In some instances, custodians of information were blatantly uncooperative, especially in cases where project implementation was suspicious. While in other cases, relevant information was hidden by the fund managers and the users for fear of victimisation and other unexplained reasons.

4.2 Threats from those managing devolved funds

- These threats raise concerns on security of the field officers whose lives are put at risk.

4.3 Joint funding and multiple financing of projects

- In some instances, projects recieved funding from non state actors, in addition to funds awarded by CDF/LATF. This made categorization of such projects difficult.

5.0 NTA Research Methodology

The research methodology involved the following stages and methods.

5.1 Secondary Data Collection and Analysis

NTA Research Officers held a series of meetings with district and constituency officials to collect information on CDF/LATF projects funded in FY 2006-07.

5.2 Project Site Visit and Rapid Assessment, and User Interviews

NTA Research Officers visited all CDF/LATF projects funded in FY 2006-07. At each project site they:

(i) took digital photographs of the project;

(ii) interviewed project users living around the project, using a structured CDF/LATF Project Users Questionnaire (see Annex 3); and,

(iii) undertook a rapid assessment of the project using a structured questionnaire called CDF/LATF Project Rapid Assessment Form (see Annex 2)[2].

5.3 Desk-based Project Classification

Upon returning from the field, NTA Research Officers analysed the data collected and then classified all projects into one of the six categories below:

Category A Projects – Well built, complete projects

- This category is for CDF/LATF projects which scored above 15 marks out of 30 on the Project Rapid Assessment Form (Annex 2)[3], and were found to be well built, with good value for money (i.e. the budget was the right amount for the infrastructure delivered).

Category B Projects – Badly built, complete and incomplete projects

- This category is for CDF/LATF projects which scored less than 15 marks out of 30 on the Project Rapid Assessment Form, and were found to be poorly constructed with poor value for money, and/or with budgets much larger than what was actually received.

[2] The data listed in this form was based on the findings from interviews with project users

[3] The Research Officer gave each project a score out of 30 marks for: (1) Community participation in project selection/community users satisfaction with the project (10 marks); (2) Project completion status -- on time/within budget? (10 marks); and, (3) Visual assessment of overall quality of construction and finish (10 marks).

Category C Projects – Well built, incomplete projects

- This category is for CDF/LATF projects which scored above 15 marks out of 30 on the Project Rapid Assessment Form, and were well built but incomplete, i.e. money was used to build something useful and of good quality, but the infrastructure was incomplete.

Category D Projects - Abandoned Projects

- This category is for CDF/LATF projects which are incomplete and not funded in the last financial year, thus taxpayer's money wasted.

Category E Projects – Ghost projects

- This category is for CDF/LATF projects which had been officially allocated funds but the project did not physically exist, i.e. it was a ghost project.

Category F Projects – Missing funds

- This category is for CDF/LATF projects where the funds awarded was higher than what the project received and spent, e.g. a school was officially awarded Kshs. 600,000 for classrooms and it only received and spent Kshs. 200,000.

5.4 Desk-based Independent Technical Assessment and Strategic Visits

At this stage the NTA Research Officers contracted a local engineer (or quantity surveyor) to undertake an independent desk review which involved: (i) analysis of secondary data and data collected in the field; (ii) strategic field visits to selected projects where additional information was needed; (iii) scoring projects out of 30 marks[4] and, (iv) classification of all projects into one of the six categories above (See Annex 4 for the Technical Assessment form).

5.5 Desk-based Analysis and Final Project Classification

Following the independent technical assessment, the NTA Research Officer met with the contracted engineer to compare her/his list of categorised projects. The output of this meeting was a final list of categorised projects.

[4] Projects were scored out of 30 marks covering: (i) quality of materials used: (ii) project completion status - on time/within budget?; (iii) project cost - does the project represent value for money?

Annex 1

Project profiles and digital photographs for all LATF projects visited and assessed

Project Number	LATF M11
Constituency	Machakos
Project Name	Mikuyu pri. School
Project Activity	Painting of the school
Location/Ward	Kathekakai
Councillors Name	Kimoke Kithu
Project Status	Complete
Total Funds Awarded to Date	125,000
Total Funds Spent to Date	124,000
Total Unaccounted Funds	1,000
Technical Performance Score	95 %
Project Classification	A
Comments	There is good workmanship and the project was well implemented and there is value for money.

Project Number	LATF M12
Constituency	Machakos Town
Project Name	Love pri. School
Project Activity	Renovation / construction of 2 classrooms
Location/Ward	Kimutwa
Councillors Name	Benjamin Mahiva
Project Status	Complete
Total Funds Awarded to Date	100,000
Total Funds Spent to Date	100,000
Total Unaccounted Funds	0
Technical Performance Score	70 %
Project Classification	A
Comments	Workmanship was fair and the work done is equivalent to the funds spent.

Project Number	LATF M15	
Constituency	Machakos Town	
Project Name	Kwa Kitw'a dam	
Project Activity	Scooping of dam	
Location/Ward	Mua	
Councillors Name	Litha Muia	
Project Status	Complete	
Total Funds Awarded to Date	200,000	
Total Funds Spent to Date	200,000	
Total Unaccounted Funds	0	
Technical Performance Score	80 %	
Project Classification	A	
Comments	The project is over 80%complete and readu to receive and store run off when it rains.The project has therefore been well implemented.	

Project Number	LATF M39	
Constituency	Machakos Town	
Project Name	Vota pri. School	
Project Activity	Construction of latrine / roofing of 3 classes	
Location/Ward	Kathekakai	
Councillors Name	Kimoke Kithu	
Project Status	Complete	
Total Funds Awarded to Date	421,000	
Total Funds Spent to Date	376,000	
Total Unaccounted Funds	45,000	
Technical Performance Score	90 %	
Project Classification	A	
Comments	Materials are of good quality and the project was implemented on time. The project is well implemented.	

Project Number	LATF M50	
Constituency	Machakos Town	
Project Name	Mua Farm mixed sec. school	
Project Activity	Completion of a classroom	
Location/Ward	Mua	
Councillors Name	Litha Muia	
Project Status	Complete	
Total Funds Awarded to Date	193,000	
Total Funds Spent to Date	162,000	
Total Unaccounted Funds	31,000	
Technical Performance Score	95 %	
Project Classification	A	
Comments	There is good value for money and the facility is in use. The workmanship is good and the project was completed on time.	

Project Number	LATF M1
Constituency	Machakos
Project Name	Kathimani pri. School
Project Activity	Renovation of classrooms
Location/Ward	Kathekakai
Councillors Name	Kimoke Kithu

Project Status	Incomplete
Total Funds Awarded to Date	165,000
Total Funds Spent to Date	165,000
Total Unaccounted Funds	0
Technical Performance Score	23.3 %
Project Classification	B

Comments	Shoddy work done and there is no value for money represented. Poor workmanship and very poor class of concrete mix. Windows of wrong gauge of metal used.

Project Number	LATF M10
Constituency	Machakos
Project Name	Kitanga Pry. School
Project Activity	Piping from water source to the school.
Location/Ward	Kathekakai
Councillors Name	Kimoke Kithu

Project Status	Incomplete
Total Funds Awarded to Date	165,000
Total Funds Spent to Date	165,000
Total Unaccounted Funds	0
Technical Performance Score	30%
Project Classification	B

Comments	There is no value for money represented and the project is not in use to benefit the community. The pipes were laid done from the school to the water source instead of from the water source to the school. Therefore they were not enough to reach the water source and so the school removed the pipes and kept them in one of the classrooms to avoid vandalisation by the community.

Project Number	LATF M19
Constituency	Machakos Town
Project Name	Kusyomuomo water project
Project Activity	Construction of water filtering plant
Location/Ward	Mumbuni South
Councillors Name	Muasa Mbindyo
Project Status	Incomplete
Total Funds Awarded to Date	400,000
Total Funds Spent to Date	400,000
Total Unaccounted Funds	0
Technical Performance Score	50 %
Project Classification	B
Comments	The project is not yet completed .Materials purchased not yet utilised and therefore becomes difficult to assess.

Project Number	LATF M23
Constituency	Machakos Town
Project Name	Machakos Pry. School
Project Activity	Construction of toilets
Location/Ward	Eastleigh
Councillors Name	Reuben Musembi
Project Status	Incomplete
Total Funds Awarded to Date	300,000
Total Funds Spent to Date	300,000
Total Unaccounted Funds	0
Technical Performance Score	50 %
Project Classification	B
Comments	Materials have been purchased and yet to be utilized.

Project Number	LATF M26	
Constituency	Machakos Town	
Project Name	Timuya cattle dip	
Project Activity	Construction of a cattle dip	
Location/Ward	Mua	
Councillors Name	Litha Muia	
Project Status	Incomplete	
Total Funds Awarded to Date	1,000,000	
Total Funds Spent to Date	1,000,000	
Total Unaccounted Funds	0	
Technical Performance Score	50 %	
Project Classification	B	
Comments	Materials have been transported to the site and are of good quality. However, the project has not taken off and becomes difficult to assess.	

Project Number	LATF M6
Constituency	Machakos
Project Name	Baptist Pry. School
Project Activity	Completion of a classroom
Location/Ward	Mjini / Kariobangi
Councillors Name	Peter J. Mutiso
Project Status	Incomplete
Total Funds Awarded to Date	80,000
Total Funds Spent to Date	40,000
Total Unaccounted Funds	40,000
Technical Performance Score	70 %
Project Classification	C
Comments	The materials used are of good quality and used right class of concrete mix. The work accomplished is equivalent to funds spent.

Project Number	LATF M8
Constituency	Machakos Town
Project Name	Ivutini Dispensary
Project Activity	Construction of a community dispensary
Location/Ward	Kyangala
Councillors Name	Paul Nyanzi
Project Status	Incomplete
Total Funds Awarded to Date	800,000
Total Funds Spent to Date	600,000
Total Unaccounted Funds	200,000
Technical Performance Score	60 %
Project Classification	C
Comments	Well dressed stones,good sand and ballast of the right size and ratio. Good workmanship and value for money represented

Project Number	LATF M13
Constituency	Machakos Town
Project Name	Nduu Water Project
Project Activity	Completion of Nduu water project – provided water tanks
Location/Ward	Mutituni
Councillors Name	Joseph Kalunde
Project Status	Incomplete
Total Funds Awarded to Date	250,000
Total Funds Spent to Date	250,000
Total Unaccounted Funds	0
Technical Performance Score	65 %
Project Classification	C
Comments	All necessary materials purchased are on the ground .Value for money is represented.

Project Number	LATF M14
Constituency	Machakos Town
Project Name	Kwa Masesi borehole
Project Activity	Sinking of a borehole
Location/Ward	Mutituni
Councillors Name	Joseph Kalunde
Project Status	Incomplete
Total Funds Awarded to Date	689,000
Total Funds Spent to Date	689,000
Total Unaccounted Funds	0
Technical Performance Score	60 %
Project Classification	C
Comments	The borehole is drilled and cased but no equipping is done, therefore the community has not benefited.

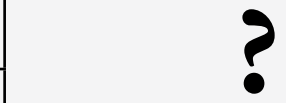
Project Number	LATF M24
Constituency	Machakos Town
Project Name	Musilili Bridge
Project Activity	Construction of a bridge
Location/Ward	Mutituni
Councillors Name	Joseph Kalunde
Project Status	Incomplete
Total Funds Awarded to Date	250,000
Total Funds Spent to Date	250,000
Total Unaccounted Funds	250,000
Technical Performance Score	85 %
Project Classification	C
Comments	Right class of concrete is used and the materials are of good quality. Though incomplete, it is in use and the value for money is represented.

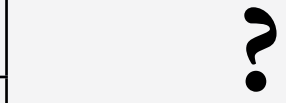
Project Number	LATF M25
Constituency	Machakos Town
Project Name	Kyalimba River gabions
Project Activity	Construction of gabions
Location/Ward	Mumbuni North
Councillors Name	Stephen Mutiso
Project Status	Incomplete
Total Funds Awarded to Date	300,000
Total Funds Spent to Date	300,000
Total Unaccounted Funds	0
Technical Performance Score	50 %
Project Classification	C
Comments	Very little work is done though and becomes difficult to assess.

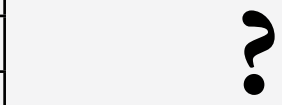
Project Number	LATF M34
Constituency	Machakos Town
Project Name	Makyau dispensary
Project Activity	Renovation of a dispensary
Location/Ward	Mua
Councillors Name	Litha Muia
Project Status	Incomplete
Total Funds Awarded to Date	193,000
Total Funds Spent to Date	48,000
Total Unaccounted Funds	145,000
Technical Performance Score	80 %
Project Classification	C
Comments	Workmanship is average. 3/4 of work complete but not in use.

Project Number	LATF M36
Constituency	Machakos Town
Project Name	Kaseve Adm. Police line
Project Activity	Construction
Location/Ward	Muvuti
Councillors Name	John Wambua
Project Status	Incomplete
Total Funds Awarded to Date	300,000
Total Funds Spent to Date	300,000
Total Unaccounted Funds	0
Technical Performance Score	80 %
Project Classification	C
Comments	Good workmanship and the materials used were of the right class mix.

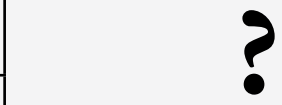
Project Number	LATF M52	
Constituency	Machakos Town	
Project Name	Mjini -Kariobangi street light	
Project Activity	Street lighting project	
Location/Ward	Mjini	
Councillors Name	Joseph P. Mutiso	
Project Status	Incomplete	
Total Funds Awarded to Date	700,000	
Total Funds Spent to Date	700,000	
Total Unaccounted Funds	0	
Technical Performance Score	55 %	
Project Classification	C	
Comments	The project has started with two power posts on the ground. The project is incomplete.	

Project Number	LATF M4	 **Missing Project**
Constituency	Machakos Town	
Project Name	Kyondu River gabion	
Project Activity	Construction of gabions	
Location/Ward	Mumbuni	
Councillors Name	Stephen Mutiso	
Project Status	Does not exist	
Total Funds Awarded to Date	300,000	
Total Funds Spent to Date	0	
Total Unaccounted Funds	300,000	
Technical Performance Score	- %	
Project Classification	E	
Comments	The project does not exist. Gabbions in that river were funded by CDF.	

Project Number	LATF M5	 **Missing Project**
Constituency	Machakos Town	
Project Name	Kamuthanga dispensary	
Project Activity	Construction of staff houses	
Location/Ward	Ngelani	
Councillors Name	Nicky Munguti	
Project Status	Does not exist	
Total Funds Awarded to Date	270,000	
Total Funds Spent to Date	0	
Total Unaccounted Funds	270,000	
Technical Performance Score	- %	
Project Classification	E	
Comments	Although the project was allocated funds, it has not started.	

Project Number	LATF M9	 **Missing Project**
Constituency	Machakos Town	
Project Name	Upper Kitanga secondary school	
Project Activity	Construction of a new school (classes)	
Location/Ward	Katheka kai	
Councillors Name	Kimoke Kithu	
Project Status	Does not exist	
Total Funds Awarded to Date	1,200,000	
Total Funds Spent to Date	0	
Total Unaccounted Funds	1,200,000	
Technical Performance Score	- %	
Project Classification	E	
Comments	The project does not exist on the ground.	

Project Number	LATF M49	**Missing Project**
Constituency	Machakos Town	
Project Name	Mungala water Project	
Project Activity	Construction of water tank	
Location/Ward	Mumbuni	
Councillors Name	Stephen Mutiso	
Project Status	Does not exist	
Total Funds Awarded to Date	580,000	
Total Funds Spent to Date	0	
Total Unaccounted Funds	580,000	
Technical Performance Score	- %	
Project Classification	E	
Comments	There is no project on the ground.	

Project Number	LATF M51	 **Missing Project**
Constituency	Machakos Town	
Project Name	Ngelani Pry. school	
Project Activity	Electricity project	
Location/Ward	Ngelani	
Councillors Name	Victor Munyaka	
Project Status	Does not exist	
Total Funds Awarded to Date	60,000	
Total Funds Spent to Date	0	
Total Unaccounted Funds	60,000	
Technical Performance Score	- %	
Project Classification	E	
Comments	There is no project on the ground.	

Project Number	LATF K18
Constituency	Kathiani
Project Name	Ndovoini borehole
Project Activity	Rehabilitation of borehole
Location/Ward	Muthwani
Councillors Name	Cosmas Musyoka
Project Status	Complete
Total Funds Awarded to Date	2M
Total Funds Spent to Date	2M
Total Unaccounted Funds	0
Technical Performance Score	96 %
Project Classification	A
Comments	The project has been well implemented. A well constructed pump house/control house. The project competed as per the schedule.

Project Number	LATF K29
Constituency	Kathiani
Project Name	Kwa Itumbi dam
Project Activity	Scooping of dams
Location/Ward	Kinanie / Mathatani
Councillors Name	Patrick Ndumbuthi
Project Status	Complete
Total Funds Awarded to Date	216,000
Total Funds Spent to Date	216,000
Total Unaccounted Funds	0
Technical Performance Score	95 %
Project Classification	A
Comments	The compaction to seal the dam has been done well. It was completed within scheduled time.

Project Number	LATF K33
Constituency	Kathiani
Project Name	Athi River West public toilet
Project Activity	Construction of a toilet
Location/Ward	Athi River West
Councillors Name	Mirriam Mwikali
Project Status	Complete
Total Funds Awarded to Date	800,000
Total Funds Spent to Date	800,000
Total Unaccounted Funds	0
Technical Performance Score	90%
Project Classification	A
Comments	The funds have been well utilized and the workmanship is good as well as the class of concrete mix.

Project Number	LATF K41
Constituency	Kathiani
Project Name	Extension of sewer line
Project Activity	Construction of sewer line
Location/Ward	Sofia /KMC
Councillors Name	Benard Mbai
Project Status	Complete
Total Funds Awarded to Date	216,000
Total Funds Spent to Date	216,000
Total Unaccounted Funds	0
Technical Performance Score	75 %
Project Classification	A
Comments	The project was completed within the planned time and it was well implemented.

Project Number	LATF K47
Constituency	Kathiani
Project Name	Road grading
Project Activity	Road grading – Posta - River
Location/Ward	Athi River West
Councillors Name	Mirriam Mwikali
Project Status	Complete
Total Funds Awarded to Date	216,000
Total Funds Spent to Date	216,000
Total Unaccounted Funds	0
Technical Performance Score	75 %
Project Classification	A
Comments	The road was well murramed and the value for money is represented.

Project Number	LATF K22
Constituency	Kathiani
Project Name	Juakali sheds
Project Activity	Marruming of Jua kali sheds
Location/Ward	Makadara
Councillors Name	
Project Status	Incomplete
Total Funds Awarded to Date	216,000
Total Funds Spent to Date	216,000
Total Unaccounted Funds	0
Technical Performance Score	30 %
Project Classification	B
Comments	The road has been poorly implemented and there is no value for money. According to the committee, there are 4 lorries of marrum that the council has never released for the road marruming. According to the committee, there are 4 lorries of marrum yet to be provided by the council for marruming of the road.

Project Number	LATF K27
Constituency	Kathiani
Project Name	Kwa Stephano dam
Project Activity	Scooping of dam
Location/Ward	Kinanie/ mathatani
Councillors Name	Patrick Ndumbuthi
Project Status	Complete
Total Funds Awarded to Date	216,000
Total Funds Spent to Date	216,000
Total Unaccounted Funds	0
Technical Performance Score	45 %
Project Classification	B
Comments	More funds were used than the portion of dam implemented. Compaction of the embankment well done. However, the project has not been well implemented and looks as though the funds have not been well used.

Project Number	LATF K28
Constituency	Kathiani
Project Name	Kinker –Airways Sec. school Road
Project Activity	Road grading / murraming
Location/Ward	Katani
Councillors Name	Peter Mbiti
Project Status	Incomplete
Total Funds Awarded to Date	216,000
Total Funds Spent to Date	216,000
Total Unaccounted Funds	0
Technical Performance Score	40 %
Project Classification	B
Comments	The project has not been well implemented and the road has been patchily marrumed.

Project Number	LATF K32
Constituency	Kathiani
Project Name	Athi River West S. Drainage
Project Activity	Storm water drainage
Location/Ward	Athi River West
Councillors Name	Mirriam Mwikali
Project Status	Incomplete
Total Funds Awarded to Date	400,000
Total Funds Spent to Date	400,000
Total Unaccounted Funds	0
Technical Performance Score	50 %
Project Classification	B
Comments	Misuse of funds evident and the drain needs reconstruction. There is poor workmanship and the quality of materials used is poor. Refuse posing a danger to the residents.

Project Number	LATF K35
Constituency	Kathiani
Project Name	Morongo S.W Drainage
Project Activity	Storm water drainage
Location/Ward	Katani
Councillors Name	Peter Mbiti
Project Status	Complete
Total Funds Awarded to Date	216,000
Total Funds Spent to Date	216,000
Total Unaccounted Funds	0
Technical Performance Score	40 %
Project Classification	B
Comments	The project does not represent value for money and the workmanship is poor with poor materials used. The drainage poses a health hazard to the residents.

Project Number	LATF K42	
Constituency	Kathiani	
Project Name	Rehabilitation of borehole-Mlolongo	
Project Activity	Borehole cleaning	
Location/Ward	Katani	
Councillors Name	Peter Mbiti	
Project Status	Incomplete	
Total Funds Awarded to Date	216,000	
Total Funds Spent to Date	216,000	
Total Unaccounted Funds	0	
Technical Performance Score	0 %	
Project Classification	B	
Comments	It is difficult to fully assess and no materials used. The borehole was left uncased and it poses a danger to the residents	

Project Number	LATF K44	
Constituency	Kathiani	
Project Name	Sewer line extension	
Project Activity	Slota to Acacia	
Location/Ward	Sofia / KMC	
Councillors Name	Benard Mbai	
Project Status	Incomplete	
Total Funds Awarded to Date	2,000,000/European Union	
Total Funds Spent to Date	2,000,000	
Total Unaccounted Funds	0	
Technical Performance Score	%	
Project Classification	C	
Comments	The project represents value for money and the workmanship is good.	

Project Number	LATF K45	
Constituency	Kathiani	
Project Name	Mavoko council garage / workshop	
Project Activity	Construction of garage and workshop	
Location/Ward	Sofia /KMC	
Councillors Name	Mavoko M. Council	
Project Status	Ongoing	
Total Funds Awarded to Date	1.5M	
Total Funds Spent to Date	1.5M	
Total Unaccounted Funds	0	
Technical Performance Score	65 %	
Project Classification	C	
Comments	Construction stage within work schedule and the quality of work done is good. Work done is equivalent to the funds used	

Project Number	LATF K46	
Constituency	Kathiani	
Project Name	Mavoko municipal Office extension	
Project Activity	Extension of the office	
Location/Ward	Sofia /KMC	
Councillors Name	Mavoko M. Council	
Project Status	Ongoing	
Total Funds Awarded to Date	500,000	
Total Funds Spent to Date	500,000	
Total Unaccounted Funds	0	
Technical Performance Score	75 %	
Project Classification	C	
Comments	Funds utilized are equivalent to the work executed. The quality of materials used is good.	

Project Number	LATF K16
Constituency	Kathiani
Project Name	Muthwani Health centre
Project Activity	construction of a health centre
Location/Ward	Muthwani
Councillors Name	Cosmas Musyoka
Project Status	Does not exist
Total Funds Awarded to Date	216,000
Total Funds Spent to Date	0
Total Unaccounted Funds	216,000
Technical Performance Score	- %
Project Classification	E
Comments	Materials at the site provided by the sitting councillor during the campaign period last year-2007 but not from the Mavoko council.

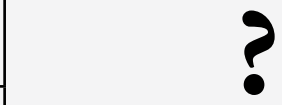
Missing Project

Project Number	LATF K17
Constituency	Kathiani
Project Name	Athi River health centre
Project Activity	Health centre
Location/Ward	Sofia / KMC
Councillors Name	Benard Mbai
Project Status	Does not exist
Total Funds Awarded to Date	216,000
Total Funds Spent to Date	0
Total Unaccounted Funds	216,000
Technical Performance Score	- %
Project Classification	E
Comments	The Mavoko Municipal council did not specify the activity they were to undertake at the health centre. Nevertheless there was no project on the ground.

Missing Project

Project Number	LATF K21	? **Missing Project**
Constituency	Kathiani	
Project Name	Makadara public toilets	
Project Activity	Construction of public toilet	
Location/Ward	Makadara	
Councillors Name	Joseph Mutuku	
Project Status	Does not exist	
Total Funds Awarded to Date	216,000	
Total Funds Spent to Date	0	
Total Unaccounted Funds	216,000	
Technical Performance Score	- %	
Project Classification	E	
Comments	The toilet was renovated with funds from the previous financial year after which it was opened by the then Hon. Minister for Local government in May of 2006.	

Project Number	LATF K30	? **Missing Project**
Constituency	Kathiani	
Project Name	Kinanie / Mathatani health centre	
Project Activity	Construction of a health Centre	
Location/Ward	Kinanie / Mathatani	
Councillors Name	Patrick Ndumbuthi	
Project Status	Does not exist	
Total Funds Awarded to Date	216,000	
Total Funds Spent to Date	0	
Total Unaccounted Funds	216,000	
Technical Performance Score	- %	
Project Classification	E	
Comments	The project does not exist.	

Project Number	LATF K31	 **Missing Project**
Constituency	Kathiani	
Project Name	Kinanie – kilaani – wathia road	
Project Activity	Road grading	
Location/Ward	Kinanie / Mathatani	
Councillors Name	Patrick Ndumbuthi	
Project Status	Does not exist	
Total Funds Awarded to Date	216,000	
Total Funds Spent to Date	0	
Total Unaccounted Funds	216,000	
Technical Performance Score	- %	
Project Classification	E	
Comments	The project was not done.	

Project Number	LATF K40	**Missing Project**
Constituency	Kathiani	
Project Name	Muthwani nursery school	
Project Activity	Construction of a nursery school	
Location/Ward	Muthwani	
Councillors Name	Cosmas Musyoka	
Project Status	Does not exist	
Total Funds Awarded to Date	216,000	
Total Funds Spent to Date	0	
Total Unaccounted Funds	216,000	
Technical Performance Score	- %	
Project Classification	E	
Comments	The project does not exist	

Project Number	LATF K43	**Missing Project**
Constituency	Kathiani	
Project Name	Sewer line construction at Mlolongo market	
Project Activity	Construction of sewer line	
Location/Ward	Katani	
Councillors Name	Peter Mbiti	
Project Status	Does not exist	
Total Funds Awarded to Date	2,000,000	
Total Funds Spent to Date	0	
Total Unaccounted Funds	2,000,000	
Technical Performance Score	- %	
Project Classification	E	
Comments	There is no project on the ground.	

Project Number	LATF K48	**Missing Project**
Constituency	Kathiani	
Project Name	Kasoitu footbridge (path)	
Project Activity	Construction of a foot bridge	
Location/Ward	Athi River West	
Councillors Name	Mirriam Mwikali	
Project Status	Does not exist	
Total Funds Awarded to Date	216,000	
Total Funds Spent to Date	0	
Total Unaccounted Funds	216,000	
Technical Performance Score	- %	
Project Classification	E	
Comments	The project does not exist.	

Project Number	LATF K7
Constituency	Kathiani
Project Name	Kiene / Kitunduni dispensary
Project Activity	Construction of a dispensary
Location/Ward	Iveti
Councillors Name	Francisca Wambua
Project Status	Complete
Total Funds Awarded to Date	950,000
Total Funds Spent to Date	950,000
Total Unaccounted Funds	0
Technical Performance Score	100 %
Project Classification	A
Comments	The project was well implemented. Good quality materials with the right class of concrete mix used by skilled labour.

Project Number	LATF K20
Constituency	Kathiani
Project Name	Kaiani sec. school
Project Activity	Construction of 2 classrooms
Location/Ward	Kathiani
Councillors Name	Ellington Kilonzo
Project Status	Complete
Total Funds Awarded to Date	500,000
Total Funds Spent to Date	500,000
Total Unaccounted Funds	0
Technical Performance Score	96 %
Project Classification	A
Comments	The workmanship was good and the project represents value for money.

Project Number	LATF K37
Constituency	Kathiani
Project Name	Kwa Kivilu water project
Project Activity	Piping
Location/Ward	Kaewa
Councillors Name	Nathan Muasa
Project Status	Complete
Total Funds Awarded to Date	200,000
Total Funds Spent to Date	200,000
Total Unaccounted Funds	0
Technical Performance Score	95 %
Project Classification	A
Comments	The pipes are already laid on the ground and were completed on time. However the community cannot take water from the tank because the pump machine could not pump water and the former District Water Officer took it to Nairobi to exchange with a better and more powerful one. But Up to date, the machine has never been returned nor a new one been brought.

Project Number	LATF K2
Constituency	Kathiani
Project Name	Mbee sec. school
Project Activity	Construction of a science lab
Location/Ward	Kathiani
Councillors Name	Ellington Kilonzo
Project Status	incomplete
Total Funds Awarded to Date	550,000
Total Funds Spent to Date	466,000
Total Unaccounted Funds	84,000
Technical Performance Score	70 %
Project Classification	C
Comments	Work done so far represents value for money and the quality of materials used is good.

Project Number	LATF K38
Constituency	Kathiani
Project Name	Kwa Kivilu water project
Project Activity	Construction of 2 water ki-osks/ piping
Location/Ward	Kaewa
Councillors Name	Nathan Muasa
Project Status	Incomplete
Total Funds Awarded to Date	1,000,000
Total Funds Spent to Date	950,000
Total Unaccounted Funds	50,000
Technical Performance Score	50 %
Project Classification	C
Comments	Average quality materials used.The project is yet to be completed

Project Number	LATF K3
Constituency	Kathiani
Project Name	Kwale borehole
Project Activity	Sinking of borehole
Location/Ward	Mitaboni
Councillors Name	Musau Nguku
Project Status	Drilled and Failed
Total Funds Awarded to Date	1.2M
Total Funds Spent to Date	1.2M
Total Unaccounted Funds	0
Technical Performance Score	0 %
Project Classification	D
Comments	The borehole was drilled and failed to produce water thus another site was proposed with the help of the District water Engineer. The is no value for money for the work done and the funds were wasted.

Annex 2
CDF/LATF Project Rapid Assessment Form

Recommendation (mark one box)	Stage 1 = OK	Stage 2 = Further Investigation

Report No.	

Constituency Name		Location/Ward	
Project Name		Project Number	
Project Activity		Rural/Urban	

Project Status	Complete		Incomplete/stalled		Ongoing		Does not exist	

Amount Awarded	FY 2007/08	FY 2006/07	FY 2006/05	FY 2005/04
Kshs.				

Total CDF Funds Spent to date (April 2008) Kshs.	

Total Other Funds Spent to date (April 2008) Kshs. (NGOs, CBOs, FBOs, Private Sector, etc.)	

Total Funds Spent to date (April 2008) Kshs.	

CDF Project Manager Name		Contact Nos	
Project Contractor Name		Contact Nos	
Other Contact Person		Contact Nos	

Field Visit Assessment Information

Name or general position of people met at project site	
1.	3.
2.	4.

Project Score	Out of 10	Comments
Community participation in selection/community/users satisfaction		
Project completion status -- on time/within budget?		
Visual assessment of overall quality of construction and finish		
Total Project Rapid Score (out of 30)		

Note: A mark of 10 is excellent, while a mark of 1 is very bad

Signature of RO:		Time and Date:	

Annex 3

CDF/LATF Project Users Questionnaire

Quest. No.:	

Name of DMO	

Instructions for DMO

- **Explain who you are, and the purpose of your visit. Clearly state that the interview is anonymous.**
- **Ask the person if they know about the concerned project before starting the interview, if they have no knowledge then do not interview them.**
- **If the person agrees to be interviewed, ask how long they have been resident in the community. If it is less than six months do not undertake the interview. Do not interview people directly or officially involved in managing the project as they will have a bias.**
- **DMOs must interview a mix of women and men at all project locations.**
- **The minimum requirement is 4 user interviews/project.**
- **In questions with written answers be very clear and concise.**

1. Name of District		2. Constituency Name		
3. Name of Project		4. Location Name		
5. Gender of person interviewed (circle one answer number)			1. Female	2. Male
6. Age of person interviewed			_____ years	
7. Occupation (circle one answer number)	1. Farmer 2. Business Owner 3. Labourer /Housekeeper	4. Private Sector Employee 5. Government employee 6. Other (explain) _____		
8. DMO -- Why have you selected this person? (list relationship to project)	1. Resident lives near project 2. Resident from community uses the project 3. Other (explain) _____			
9. Do you know who funded the project?		1. Yes 2. No		
10. If yes, can you say who?	1. CDF 2. LATF 3. MP	4. Community 5. Donors/NGOs 6. Government	7. Councillor 8. Private company	9. Do not know 10. Other (explain) _____
11. Is the project complete and in use, or incomplete and in use?		1. Project is completed and in use 2. Project is completed and not in use 3. Project is incomplete and in use 4. Project is incomplete and not in use 5. Project is "missing", does not exist		
12. Please explain your answer? (If the person choose option 2, 3, 4, or 5)				
13. Did you or people you know in the community participate in project selection?		1. Yes, community participated 2. No, community did not participate 3. Do not know		
14. If yes, please explain how you know this?	1. I attended the meeting 2. I know people who attended and they told me 3. Other (explain) _____			
15. If yes, do you know approximately how many people attended the meeting to select the project?		1. _____ people (write the number) 2. Do not know		
16. If yes to Q10, (community participated in project selection), Was this project selected as a priority for this community?			1. Yes 2. No 3. Do not know	

17. If no to Q10, do you know who selected the project?	1. MP 2. Councillor	3. Chief/Govt. official 4. Do not know	5. Other _____
18. Did you or people you know in the community participate in project implementation?	1. Yes, community participated 2. No, community did not participate 3. Do not know		
19. If yes, how?	1. They contributed labour/security/supervision/goods/materials/land etc. 2. They gave money 3. Other (explain) _____		
20. Was there a Project Management Committee formed for this project?	1. Yes	2. No	3. Do not know
21. If yes, who selected this Committee?	1. MP selected 2. Community selected 3. MP and community	4. Councillor selected 5. Govt. selected	6. Do not know 7. Other (explain) _____
22. What is your satisfaction in terms of quality of the facility and value for money spent on this project?		1. Very satisfied 2. Satisfied	3. Dissatisfied 4. Very dissatisfied
23. If Dissatisfied or Very dissatisfied, explain why?			
24. Was this project transparently managed?		1. Yes 2. No	3. Do not know
25. If no, explain why not?			
26. How would you rate the project in terms of impact on beneficiaries?	1. High impact – many people in community benefited 2. Medium impact – some people in community benefited 3. Low impact – none/few people in community benefited		
27. What are the three most important future projects for this community?	1.		
	2.		
	3.		
28. Can you suggest ways to improve implementation of CDF/ LATF projects?	1.		
	2.		
	3.		
29. DMO Verification -- What is the actual completion status of the project based on observation? (visit the project and then complete this question)	1. Project is completed and in use		
	2. Project is completed and not in use		
	3. Project is incomplete and in use		
	4. Project is incomplete and not in use		
	5. Project is "missing", does not exist		

Name of interviewer	Signature of interviewer	Date and time of interview

Annex 4

Technical Project Assessment Form

Project Score (Out of 100)	%

Project No.	

Project Type (LATF/CDF)	

Project No.	

Project Name		Constituency Name	

District Name		Location / Ward Name	

Area	Out of 10	Justify the score you gave with explanation below (write clearly and neatly)
(1) Quality of materials used		
(2) Project completion status -- on time/within budget?		
(3) Project cost – does it represent value for money		
Total (total the marks given out of 30, then list %)	 %	**What is your overall recommendation (circle one answer)** 1. Project <u>has been</u> well implemented and looks as though there is good value for money for the community. 2. Project <u>has not been well</u> implemented and looks as though funds have not been well used. 3. Is difficult to fully assess.

Note: A mark of 10 is excellent, while a mark of 1 is very bad.

Name of technical reviewer:	Date:
Signature of technical reviewer:	Time: